Parent Partnership Barnet

Assessment and statementing timetable

Time scale in weeks	LEA	Parents
6 6 weeks total	The Authority has 6 weeks from the date of the letter informing you that it is considering an assessment to make a decision whether to make an assessment. (Make a note of date of letter)	You have 29 days to reply confirming that you want your child to be assessed.
10 16 weeks total	If an assessment is to be carried out, the Authority will try to complete it within 10 weeks. At the end of this period the Authority will decide whether to make a statement.	You have 6 weeks to provide your parental evidence.
2 18 weeks total	If it is decided to make a statement the Authority will first issue a proposed statement normally within 2 weeks of the decision.	
8 26 weeks total	The time between the issue of the proposed statement to the issue of the final copy of the statement will normally be within 8 weeks.	You have 15 days to comment and/or ask for a meeting.

Final statement