

Back Up arrangements - What to do in emergencies

Even the best thought out care arrangements can sometimes breakdown. We would always advise that you have a back up arrangement in place ready for when the unexpected happens, so that the alternative care worker (Personal Assistant) can provide you with the necessary care.

Examples of back up care arrangements can include:

- If you use an agency worker, register your personal details with more than one agency
- If you employ your worker(s) directly, you could also register your details with an agency
- A network of friends you could call on for help at short notice.
- Relatives you could call on at short notice.
- A previous Personal Assistant you have had.
- A friend's Personal Assistant who is willing to help you at short notice.
- The Council could provide you with care if your normal arrangements breakdown. However this will not be as flexible as you may have become used to with your Direct Payment, and you will have to "fit in" with other calls in your area.
- If you would like the Council to provide you with a back up arrangement, telephone your respective social work team

You may want to use the table below to record names and contact numbers for emergencies.

Direct Payments
Names and contact numbers for emergencies

	Name	Tel	Times available	Times not available	Comments
Family / friends					
Family / friends					
Family / friends					
Existing PA's					
Existing PA's					
Previous PA's					
Previous PA's					
Back-up staff					
Back-up staff					
Agency					
Agency					
Other					