

Statement

I/We hereby give notice in accordance with Building Regulation 12(2A) of my/our intention to carry out the building work or material change of use as described below.

Applicant's details (owner)Mr/Mrs/Ms Initials..... Surname
Address
Post Code Tel: Fax:**Agent's details**Mr/Mrs/Ms Initials..... Surname
Company Name
Address
Post Code Tel: Fax:**Builder's details**Mr/Mrs/Ms Initials..... Surname
Company Name
Address
Post Code Tel: Fax:**Address of building to which work relates**.....
Post Code**Description of proposed works**

.....

If the proposed work involves Building Regulation Requirement P1: Electrical Safety, Please confirm whether you are intending to use an Authorised Competent Person YES/NO

If no, Please also submit form LBB/BC/Part P found at <http://bit.ly/azxctg>**Use of building**

1. If new building or extension please state the use:
2. If existing building please state present use:

Method of drainage (e.g. to public sewer, septic tank, cesspit)

1. Foul water
2. Surface water

Building notice charge (please refer to separate guidance notes in enclosed booklet)

1. Internal floor area of proposed works square metres
 2. Estimated 100% cost of the works £.....
 3. Schedule 1 charge £
 4. Schedule 2 charge £
 5. Schedule 3 charge £
- Total payable including VAT £

Completion certificate

On completion of the works I require a completion certificate YES/NO

Please note**An additional charge of £30.00 (inc. vat) will be made if a completion certificate is requested.****Signature**

Applicant/Agent/Builder Date

Date Received:

BUILDING REGULATIONS 2000 (As amended)

BUILDING NOTICE

GUIDANCE NOTES

1. Required plans

Where the proposed work includes the erection of a new building or extension the Building Notice Application shall be accompanied by the following:

- (a) A plan to a scale not less than 1:1250 showing:-
 - (i) the size and position of the building, or the building as extended, and its relationship to adjoining boundaries.
 - (ii) the boundaries of the curtilage of the building, or the building as extended, and size, position and use of every other building or proposed building within that curtilage.
 - (iii) the width and position of any street on or within the boundaries of the curtilage of the building or the building as extended;
 - (iv) the provision to be made for the drainage of the building or extension.

2. Additional plans

Where the Council consider it necessary for the discharge of their Building Regulation function, additional Plans and structural calculations may be required under Building Regulation 13(5). To avoid delays at deposit stage you are advised to provide one copy of all plans and structural calculations.

3. Building over sewers

Where it is proposed to build over sewer or drain that is shown on the relative map of sewers, the precautions to be taken in building over sewer or drain are required on deposit of the Building Notice Application. Approval to build over sewer or drain that relative map of sewer must also be obtained from Thames Water Utilities Ltd, Business Centre, 1 Kew Bridge Road, Brentford, Middx. TW8 0EF Tel: 020 8568 2777

4. Party Wall etc Act 1996

Where the Party Wall etc Act 1996 applies to the works the owner of the works is required to serve notice on the adjoining owner. Guidance on Party Wall etc Act 1996 may be obtained from the Royal Institute of Chartered Surveyors, 12 Great George Street, Parliament Square, London SW1P 3AD Tel: 020 7222 7000. On request a copy of the DCLG explanatory booklet is obtainable from Building Control Please contact Tel: 020 8359 4500 or <http://bit.ly/bhJcA4>.

5. Notification of intention to commence work

Persons carrying out building work must give two days written notice of the commencement of work. Please refer to attached notification of commencement form as required by Building Regulation 15 (1) (a).

6. Building Notice deposit charge

The Building Notice deposit is a single payment that covers both deposit and all site inspections. Cheques should be made payable to the London Borough of Barnet.

For guidance please use the link <http://bit.ly/cKuLOe> should you have any queries or require assistance in determining the charge for your works please contact us on Tel: 020 8359 4500 or email at building.control@barnet.gov.uk

7. Town and Country Planning

Should you have any questions relating to Planning permission, please contact planning on Tel: 020 8359 4623 or email planning.enquiries@barnet.gov.uk.

8. Building Regulation Requirement P1: Electrical Safety commenced on 1 January 2005 and in accordance with the DCLG Authorised Competent Person Scheme, you may use a contractor that is registered under the scheme. Further details are available on tel: 0870 1226 236 or [Local Authority Building Control - HOME](#)

To: London Borough of Barnet
Building Control
Building 2
North London Business Park
Oakleigh Road South
London N11 1NP

Building Control Tel: 020 8359 4500
Fax: 0870 8897 462
Email: building.control@barnet.gov.uk

Building Act 1984
Building Regulations 2000 (As amended)

**NOTICE OF COMMENCEMENT
BUILDING REGULATION 15 (1)**

This form is to be completed by the builder or person undertaking the works and returned to Building Control two working days prior to the work commencing.

Building Control Ref No:

Address of the works:

Description of the works:

I hereby give notice that work will commence on the:

Full name and address of builder or person undertaking the works:

Name and or company name

.....

.....

..... Post Code:

Tel:

Signature:

Date:

Please Note:
This commencement notice must be completed in full and received by Building Control a minimum of two working days prior to the commencement of works