

**BUILDING REGULATIONS 2000 (As amended)**

Please return to:  
 Building 2, North London Business Park  
 Oakleigh Road South  
 London N11 1NP

**Statement**

I/We hereby give notice in accordance with Building Regulation 12(2A) of my/our intention to carry out the building work or material change of use as described below.

**Applicant's details (owner)**

Mr/Mrs/Ms Initials..... Surname .....  
 Address .....  
 Post Code ..... Tel: ..... Fax: .....

**Agent's details**

Mr/Mrs/Ms Initials..... Surname .....  
 Company Name .....  
 Address .....  
 Post Code ..... Tel: ..... Fax: .....

**Address of building to which work relates**

.....  
 Post Code .....

**Description of proposed works**

.....

If the proposed work involves Building Regulation Requirement P1: Electrical Safety, Please confirm whether you are intending to use an Authorised Competent Person YES/NO  
**If no, please also submit form LBB/BC/Part P found at <http://bit.ly/azxctg>**

**Use of building**

1. If new building or extension please state the use: .....
2. If existing building please state present use: .....
3. Is the building controlled under the Regulatory Reform (Fire Safety) Order 2005? YES/NO

**Means of escape**

Please state if designed to Approved Document B YES/NO Other please specify .....

**Method of drainage** (e.g. to public sewer, septic tank, cesspit)

1. Foul water .....
2. Surface water .....

**Full plans deposit charge (please refer to separate guidance notes in enclosed booklet)**

1. Internal floor area of proposed works ..... square metres
  2. Estimated 100% cost of the works £.....
  3. Schedule 1 charge £ .....
  4. Schedule 2 charge £ .....
  5. Schedule 3 charge £ .....
- Total payable including VAT £ .....

**Extension of time**

I consent to the Local Authority extending the period for dealing with the Full Plans application to two months YES/NO

**Conditions**

I consent to the plans being passed YES/NO  
 Subject to conditions

**Completion certificate**

On completion of the works I require a completion certificate YES/NO

**Signature**

Applicant/Agent ..... Date .....

**Date Received:****FULL PLANS APPLICATION**

# BUILDING REGULATIONS 2000 (As amended)

## FULL PLANS APPLICATION

### Guidance Notes

#### 1. Required plans

Where the proposed work includes the erection of a new building or extension the Full Plans application shall be accompanied by the following:

- a. Duplicate copies of detailed plans showing compliance with the Building Regulations 2000 (As amended).
- b. Where necessary, duplicate copies of the structural calculations.
- c. Where Part B Fire Safety imposes a requirement in relation to the proposed building work, an additional two copies of the plans to demonstrate compliance with Part B shall be deposited.

#### 2. Building over sewers

Where it is proposed to build over or near to a sewer or drain that is shown on the relative map of sewer, the precautions to be taken in building over the sewer or drain should be provided with the application.

Approval to build over the sewer must also be obtained from Thames Water., Business centre, 1 Kew Bridge Road, Brentford, Middx.TW8 0EF Tel: 020 8568 2777.

#### 3. Party Wall etc Act 1996

Where the Party Wall etc Act 1996 applies to the works the owner of the works is required to serve notice on the adjoining owner. Guidance on Party Wall etc Act 1996 may be obtained from the Royal Institute of Chartered Surveyors, 12 Great George Street, Parliament Square, London SW1P 3AD Tel: 020 7222 7000. On request a copy of the DCLG explanatory booklet is obtainable from Building Control Please ring Tel: 020 8359 4500 or <http://bit.ly/bhJcA4>.

#### 4. Notification of intention to commence work

Persons carrying out building work must give two days written notice of the commencement of work. Please refer to attached notification of commencement form as required by Building Regulation 15 (1).

#### 5. Full Plans application charges

The Full Plans application deposit charge must accompany the deposit of plans. The site inspection charge is payable following the first inspection of the works. Cheques should be made payable to the London Borough of Barnet. For guidance please use the link <http://bit.ly/cKuLOe> should you have any queries or require assistance in determining the charge for your works please contact us on Tel: 020 8359 4500 or email at [building.control@barnet.gov.uk](mailto:building.control@barnet.gov.uk)

#### 6. Large developments

On large developments we recommend that pre-application meetings are held with Building Control surveyors, and where necessary the Development Team Approach to coordinate regulatory services of the Council will be used.

#### 7. Town and Country Planning

Should you have any questions relating to Planning permission, please contact planning on Tel: 020 8359 4623 or email [planning.enquiries@barnet.gov.uk](mailto:planning.enquiries@barnet.gov.uk).

#### 8. Building Regulation Requirement P1: Electrical Safety commenced on 1 January 2005 and in accordance with the DCLG Authorised Competent Person Scheme, you may use a contractor that is registered under the scheme. Further details are available on Tel: 0870 1226 236 or [Local Authority Building Control - HOME](#)

To: London Borough of Barnet  
Building Control  
Building 2  
North London Business Park  
Oakleigh Road South  
London N11 1NP

Building Control Tel: 020 8359 4500  
Fax: 0870 8897 462  
Email: [building.control@barnet.gov.uk](mailto:building.control@barnet.gov.uk)

**Building Act 1984**  
**Building Regulations 2000 (As amended)**

**NOTICE OF COMMENCEMENT  
BUILDING REGULATION 15 (1)**

**This form is to be completed by the builder or person undertaking the works and returned to Building Control two working days prior to the work commencing.**

Building Control Ref No: .....

Address of the works: .....

Description of the works: .....

I hereby give notice that work will commence on the: .....

Full name and address of builder or person undertaking the works:

Name and or company name .....

.....

.....

..... Post Code: .....

Tel: .....

Signature: .....

Date: .....

**Please Note:**

**This commencement notice must be completed in full and received by Building Control a minimum of two working days prior to the commencement of works**