

**BUILDING REGULATIONS 2000 (As amended)**

Please return to:
Building 2, North London Business Park
Oakleigh Road South
London N11 1NP

Statement

I/We hereby give notice in accordance with Building Regulation 21(3) for Regularisation Certificate for the works as described below.

Applicant's Details (owner)

Mr/Mrs/Ms Initials..... Surname

Address

Post Code Tel: Fax:

Agent's Details

Mr/Mrs/Ms Initials..... Surname:

Company Name

Address

Post Code Tel: Fax:

Address of building to which work relates

.....

Post Code

Description of works carried out

.....

If the works involved Building Regulation Requirement P1: Electrical Safety, please confirm whether you used an Authorised Competent Person. If so, please provide details YES/NO

Date the works were carried out

.....

Present use of building

.....

Means of Escape

Please state if designed to Approved Document B YES/NO Other please specify

Method of Drainage (e.g. to public sewer, septic tank, cesspit)

1. Foul Water

2. Surface Water

Building Notice Charge (please refer to separate guidance notes in enclosed booklet)

1. Internal floor area of proposed works square metres

2. Estimated 100% cost of the works £.....

3. Schedule 1 charge £

4. Schedule 2 charge £

5. Schedule 3 charge £

Total Payable including VAT £

Signature

Applicant/Agent/Builder Date

Date Received:

APPLICATION FOR REGULARISATION CERTIFICATE

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APPLICATION FOR REGULARISATION CERTIFICATE

GUIDANCE NOTES

1. Required Plans

An application for Regularisation Certificate shall be accompanied by the following:

- (a) A copy of detailed plans showing compliance with the Building Regulations which were applicable at the time the works were carried out.
- (b) Where necessary a copy of the structural calculations.

2. Securing Compliance

The Council may require an applicant to take such steps, including laying open the unauthorised works for inspection, making tests and taking samples as the Council consider appropriate to ascertain what work if any, is required to secure compliance with the relevant Building Regulations.

3. Regularisation Charges

The regularisation application deposit charge is a single payment that covers both deposit and all site Inspections. Cheques should be made payable to the London Borough of Barnet. The charge must accompany the deposit of the application. Please refer to the [Council's booklet for guidance](#). Should you have any queries or require assistance in determining the charge for your works please ring Tel: 020 8359 4500.

4. Town and Country Planning

Should you have any questions relating to Planning permission, please contact planning on Tel: 020 8359 4623