

## 11. Borough Core Capacity Statement

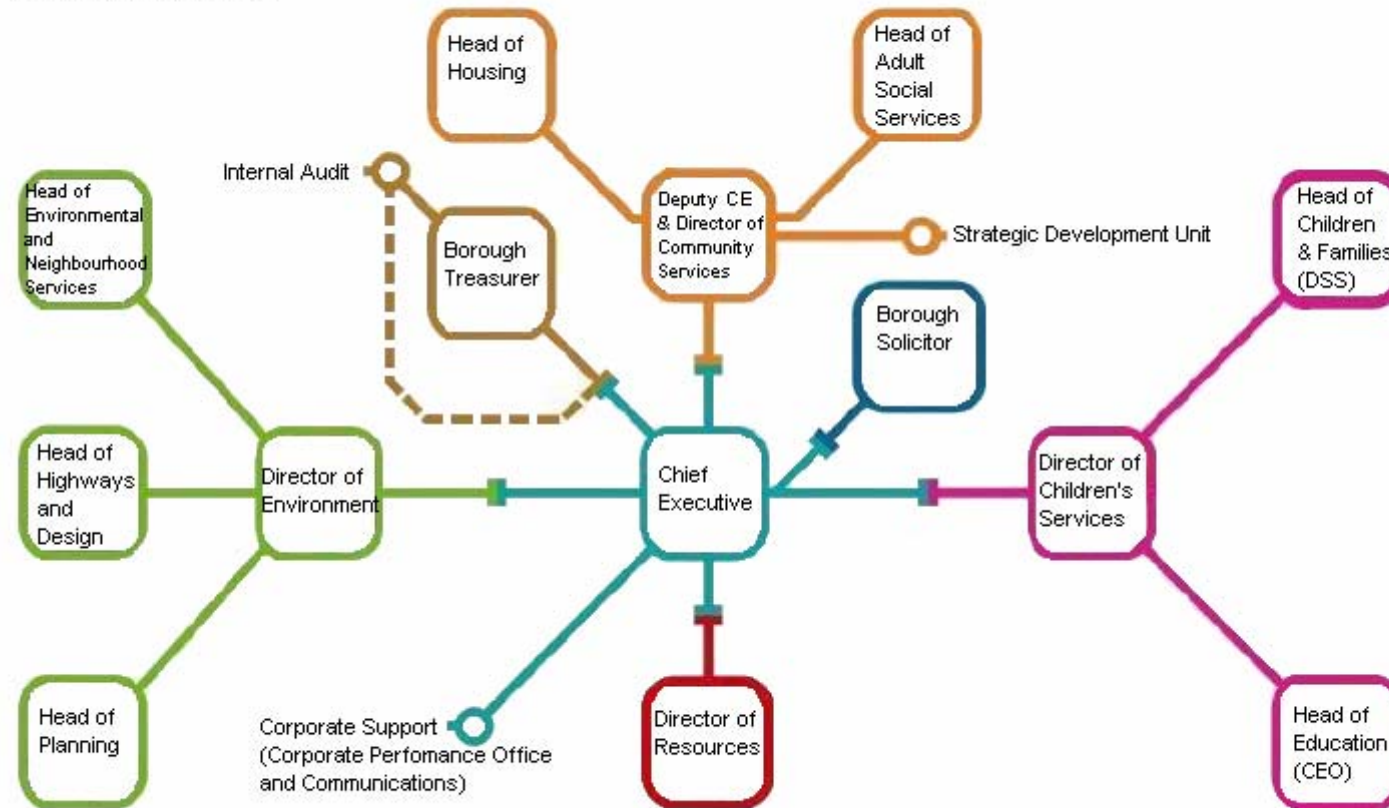
11.1 This Chapter sets out the main non-financial aspects of the borough's current core capacities.

11.2 The Highways department is currently undergoing major restructuring which will include the addition of a new service area. As part of this restructure, any additional capacity required in order to deliver the LIP will be taken into account. Details of the restructure will not be completed until the end of the financial year (March 2006).

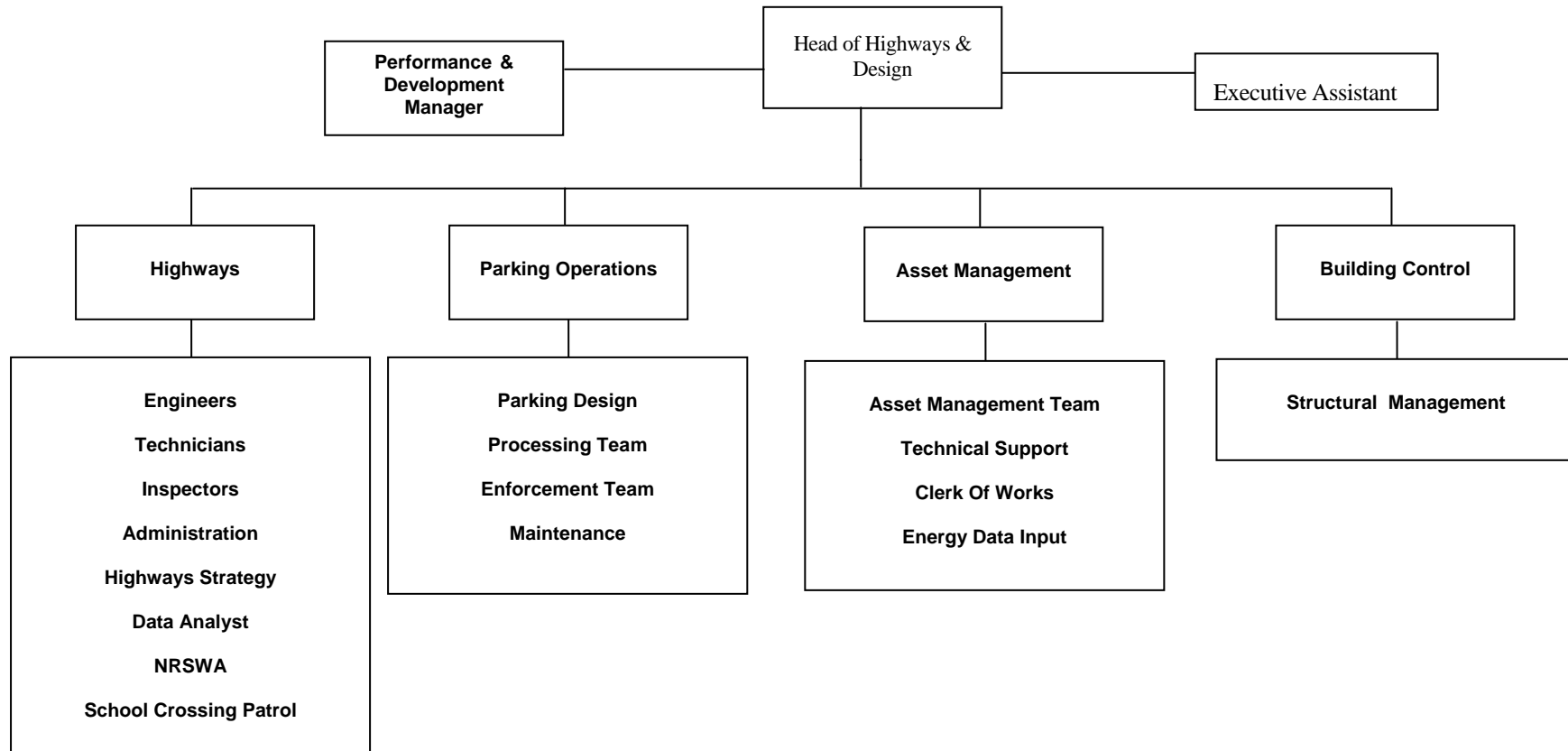
<b>Capacity</b>	<b>Current Status</b>
<b><i>Tangible Resources</i></b>	
Organisation and People	<p>Barnet Council employs 9300 staff in a variety of posts that are full time, part time and job share. The organisation of the Council is shown on the Corporate Management Team structure chart (refer to Figure 11.1).</p> <p>The Highways Group is part of the Highways and Design Service within the Environment Directorate, as shown on the Highways &amp; Design structure chart (refer to Figure 11.2).</p> <p>The Group employs approximately 190 staff. There are re-structuring proposals being developed but the current arrangements comprise:</p> <ul style="list-style-type: none"> <li>• Infrastructure: maintenance, improvement and development of roads, footways, signs, lines and markings.</li> <li>• Traffic &amp; Development: development and introduction of new traffic management schemes, improving road network performance and safety.</li> <li>• Development team: provides advice and assistance throughout the planning process. Includes three section planning, implementation and regeneration.</li> <li>• Traffic Data</li> <li>• Traffic Signals</li> <li>• Highways Services: maintenance, improvement and development of street lighting, and drainage.</li> <li>• Dropped Kerbs and Vehicle Crossings</li> <li>• Transport Policy: Review and development of policies for use on the public highway, including public transport and key highway planning issues.</li> <li>• Parking: The management, control and enforcement of both on and off-street parking, including the development of new schemes.</li> </ul>

Figure 11.1 - Corporate Management Team structure chart

Barnet Council  
Chief Officers



**Figure 11.2 - Highways & Design structure chart**



<p>Management Systems – Hardware &amp; Software</p>	<p>Highways office staff have use of PC's, with server based printing and faxing facilities, supported by Barnet's IT Department.</p> <p>Specialist software systems used are:</p> <ul style="list-style-type: none"> <li>• Barnet's "Eye Maps" GIS system</li> <li>• AutoCAD</li> <li>• Symology Asset Management &amp; Ordering System, including UKPMS and NRASWA.</li> <li>• Mayrise Streetlighting Management System</li> <li>• Profess Time Recording &amp; Project Management</li> <li>• LAFIS financial system</li> <li>• CIVICA Parking Management System</li> <li>• Delphi Human Resources System</li> </ul> <p>The Council is in the process of implementing an integrated SAP system, with a "Go Live" date of 1<sup>st</sup> August 2005. This will replace the existing financial, procurement and human resources systems.</p>
<p>Depots, Machinery, Equipment etc.</p>	<p>Mill Hill Depot is the base for the Council's Direct Service Organisation and provides:</p> <ul style="list-style-type: none"> <li>• Refuse collection service and associated vehicles and equipment</li> <li>• Highways responsive maintenance (including winter maintenance) and associated vehicles and equipment</li> <li>• Sign shop</li> <li>• Stores</li> <li>• Transport workshop for maintenance of vehicles and equipment</li> <li>• Tyre shop for Council vehicles</li> </ul> <p>Works and services are also provided by external organisations under contractual arrangements.</p>
<p><b><i>Intangible Resources</i></b></p>	
<p>Plans &amp; Policies</p>	<p>A full list of Barnet's Plans and Policies can be found on the Council's current Policy Map (refer to Figure 3.1).</p>

Decision Making Process / Stakeholder involvement	<p>The Council has a Corporate Consultation and Engagement Strategy, and a Consultation Team which co-ordinates and advises on market research, staff and public consultation. It co-ordinates and holds information on the Citizens' Panel and the Annual Residents' Survey.</p> <p>Highways consult with Lead and Ward Councillors, Emergency Services, Public transport Services, Residents and Local Businesses regarding the planning and implementation of schemes.</p>
Data Collection and Sets	<p>Barnet collects traffic flow data on a monthly basis from automatic traffic flow sites situated upon the Borough roads, Principal roads and Trunk roads and downloads the results into a Traffic flow database.</p> <p>On an ad-hoc basis manual traffic/pedestrian counts are carried out at required locations together with a proactive programme of manual counts at various strategic locations within the Borough.</p> <p>Census data and other Borough statistics and information are available as part of the Council's GIS system.</p>
Quality Management & Quality Assurance	<p>In April 2005 the Council was successful in being awarded full Investors in People status for the high standards it has demonstrated in developing, engaging and communicating with its staff.</p>
CPA Assessment, CharterMark, Best Value	<p>Barnet's overall Comprehensive Performance Assessment for 2004 was "fair", with an overall service score of 3, and an "ability to improve" score of 2.</p> <p>The Council's Best Value Review Programme for 2004/2005 included a review of Transport Policy. The Review is currently going through the approval process.</p>