

Carers Strategy Group

Minutes of meeting held on Tuesday 21 April 2009

at North London Business Park

Present:

- **Chair:** Glynnis Joffe (GJ) Assistant Director, Adult Social Services, London Borough of Barnet
- Eryl Davies (ED) Head of Strategic Commissioning, London Borough of Barnet
- Julia Merrigan (JM) District Nursing, NHS Barnet
- Paramjit Singh (PS) Assistant Director, Commissioning and Performance, NHS Barnet
- Andrew Wilkes (AW) Barnet Learning Disabilities Service
- Anthony Nicholson (AN) Family Carer Representative, Learning Disability Partnership Board
- Lyn Williams (LW) Barnet Care and Support Service
- Pamela Wells (PW) Carers Representative, Older Adults Partnership Board
- Ray Booth (RB) Barnet Mencap
- Nila Patel (NP) Anand Day Centre
- Diane Williams (DW) Barnet Carers Centre
- Jo Cahill (JC) Alzheimer's Society
- Christine Marchesi (CM) YASS!, Barnet NAS, Parent Participation
- Stella Henniques (SH) Carers Representative, Physical and Sensory Impairment Partnership Board
- Rhoda Fynne (RF) Carers Representative, Learning Disabilities Partnership Board
- Caroline Powls (CP) Service User Involvement Officer, Adult Social Services
- Christine Hough (CH) Carer Representative
- Amita Shah (AS) Carers Nurse, NHS Barnet
- Judy Falkner (JF) Friend in Need
- Vanessa Wass (VW) Programme Support Officer, Adult Social Services

Apologies:

- Janice Hembrow Carers Representative, Mental Health
- Marie Bailey Service Manager, Physical and Sensory Impairment Team, Adult Social Services
- Chandana Sanyal Learning and Development Team Manager, Adult Social Services
- Maggie Goff Health and Social Care Policy Manager, Mental Health
- Carolyn Greenaway Assistant Divisional Manager, Children and Families, London Borough of Barnet

2.	<p>Minutes of Last Meeting held on 12 February 2008</p> <p>The minutes of the previous meeting were agreed.</p> <p>Actions:</p> <ul style="list-style-type: none"> • PW and DW to continue working on recruiting an extra carers representatives. • GJ to bring information on emergency respite care to next meeting <p>London Borough of Barnet to add document name, date and page numbers on all documents going forward.</p>	<p>Actions</p> <p>PW DW</p> <p>GJ</p>
3.	<p>General Update from Adult Social Services</p> <p>Restructure</p> <p>GJ informed group of new structure of three divisions:</p> <ol style="list-style-type: none"> 1. Care Services delivery which will manage all the direct Adult Social Services with the public. It will be led by Glynnis Joffe, Assistant Director for Adult Social Services 2. Deputy Director for Strategic Commissioning and Transformation led by Kate Kennally 3. Performance and Supply Management – led by Mathew Kendall <p>ED explained the Commissioning teams' investment of budgets is mid-long term to reflect individual needs. Within the new Commissioning restructure come 2 joint posts with the Primary Care Trust:</p> <ul style="list-style-type: none"> • Caroline Chant- Joint Commissioner for Older Adults and Physical and Sensory Impairment, Barnet Council / Barnet Primary Care Trust and Temmy Faseghu, Joint Commissioner Mental Health/Learning Disabilities <p>Also, Jasvinder Perihar- Carer's Strategic Lead (Joint)- due to start 1 June 09.</p> <p>GJ- Barnet Council will be under inspection 5-13 May. Inspection on Safeguarding (across all departments), and access to preventative services (older adults). A report from inspectors will be agreed in July and submitted to the Cabinet when it becomes a public document.</p>	<p>Action:</p> <p>GJ to send out Organogram with minutes.</p>
4.	<p>Carers Strategy</p> <p>ED- Inter Agency Carer's Strategy is due out this Friday- a copy to be sent out to group with minutes. There is a separate Carers Strategy for Younger Adults led by Carolyn Greenaway. Group suggested changing name</p>	<p>Action:</p> <p>All to respond to the consultation</p>

	<p>to Adults Carer's Strategy in light of this. ED informed group there is no detailed breakdown of investment for the carer's strategy as yet; prevention framework is due in 3 weeks and should be approved by Cabinet in July 09.</p> <p>ED- Prevention strategy started in January and covers a whole range of services- to prevent people becoming unwell and to promote well being. ED suggested a presentation from Tom Pyne on all contracts and services for the group which Pamela agreed.</p> <p>DW- asked the time frame for review of Voluntary sector? ED- Commissioning will be developing a procurement strategy, once prevention framework is agreed.</p> <p>ED also advised that the Joint Strategic Needs Assessment joint council and health document is published and available for reading. GJ- Explained role of Joint Carer's Strategic Lead- Jasvinder Perihar will take on most responsibilities in facilitating this group. GJ will still be acting as a carer's champion and taking an interest in the strategy group.</p>	<p>Action: GJ to set up presentation from TP at future meeting.</p>
<p>5.</p>	<p>Primary Care Trust Action Plan – Amita Shah, Paramjit Singh</p> <p>PS-The Action Plan is for the health needs of the carers (not nurse), working closely with GP's, and outlines what is expected of the Primary Care Trust- PS asked for feedback and comments from the group.</p> <p>Item 3 and 4: DW- GP and Outreach Liaison Officer has been recruited by the Carers Centre working 28hrs p/wk. Role- to identify carers (with GP's) and help to meet their needs.</p> <p>Item 5: PW and SH- wanted the contribution of Friend In Need to be more recognised. CM also suggested adding SCORG. CH- asked if the action plan would be applicable to younger carers? PS- confirmed that it is mainly for adults- but there is scope to shape for younger carers.</p> <p>RB- commented on problem of Primary Care Trust and hospital staff not always listening to carers and asked if this point could be included in the action plan? PS agreed to be included as feedback on the action plan.</p>	<p>Action: Provide feedback on Action Plan to PS (all)</p>

	All feedback on the Action Plan to be sent to PS.	
6.	<p>UPDATES: (a) Training Sub-Group</p> <p>PS reported on behalf of CS-</p> <ul style="list-style-type: none"> • Training group had been successful in securing money to run the Caring with Confidence programme over 2 years. ‘Caring with Confidence’ (CWC)- this is a Department of Health programme aimed at gaining improved skills for unpaid carers as part of a skills development framework. • Delivery- from early May • Logo- yet to be confirmed • A national marketing and publicity campaign has been put into place including various media, TV and radio. <p>Issues on CWC:</p> <ul style="list-style-type: none"> • Facilitator training- originally planned for an overnight stay outside of London- this is being reviewed as not practical, and will probably be held in London. • Cross-borough services- clear guidelines are being looked at for carer’s in other boroughs who wish to attend training. • Marketing communication guidance needs to be robust to engage carers. This will need to be the responsibility of all members of the carers group for the project to be successful. <p>GJ suggested sending out bid to the group for information.</p> <p>(c) Carers Assessments against Key Performance Indicator targets – Sandeep Patel</p> <p>Performance indicator used to measure is the: N1 135 National Indicator for Carers This measures the ratio of carer’s assessments against service users.</p> <p>For 2008/09 this stood at 40.7%- up 8.7% on target and up 10.7% on 2007/08. This uplift is due to the inclusion of info and advice. Group asked how assessments are recorded- does an assessment count if nothing can be done for carer? SP clarified that it does not count as an assessment</p>	<p>Action: CS to report back on number of training modules</p> <p>All to promote the programme</p> <p>Action: GJ to send out bid to group</p>

<p>8.</p>	<p>Parent Participation for Disabilities and Additional Needs Barnet- update from Christine Marchesi</p> <p>CM- informed group of new Government strategy group called 'Parent Participation for Parents of Disability Needs 0-25years which encourages participation.</p> <p>First official Meeting- 29 April at Sweets Way, Army Centre. The group have made contact with families who are not members of any other groups, which is great.</p> <p>The website is just up (although only one page, still being developed): www.pp4danbarnet.org.uk</p> <p>Aim of the group: for parent involvement to be at the centre of commissioning and planning of everything for people with disabilities.</p>	
<p>9.</p>	<p>Items brought forward to next at meeting:</p> <ul style="list-style-type: none"> • 5 (e) Primary Care Trust Carers Breaks funding allocated to Barnet • 5 (f) Respite Care Audit results 	
<p>10.</p>	<p>Date of next meeting</p> <p>The next meeting will be on Tuesday 9 June, 10am to 12noon in Training Room 1, Building 2, North London Business Park</p>	