

The Parking Permit Team, London Borough of Barnet, PO BOX 27284, N11 1YB

Religious/Faith Permit Application Form

Please complete this application form using blocked capitals and return it to the address above.

The section below must be completed by the person applying for the religious/faith permit

Title (Mr/Mrs/Miss/Ms/Other) _____ Full Name _____

Place of worship Name and Address _____

_____ Post Code _____

Position in community _____ Daytime Telephone No _____

Your religious/faith permit will be sent to this address

I declare that I meet the eligibility criteria for this permit and that I have a second signatory from my region supporting my application for a permit.

Please read the Declaration and Terms and Conditions overleaf and sign below to say that you understand and accept these conditions.

Signed _____ Date _____

NOTE: We are unable to issue a religious/faith permit for a passenger vehicle constructed for the carriage of more than twelve passengers or for a goods carrying vehicle more than 2.3 metres in height.

A	First vehicle permit application	Charge: £40	Office Use Only
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Title (Mr/Mrs/Miss/Ms/Other) _____ Full Name _____

Vehicle Details: Make _____ Model _____
 Colour _____ Registration _____

B	Second vehicle permit application	Charge: £70	Office Use Only
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Title (Mr/Mrs/Miss/Ms/Other) _____ Full Name _____

Vehicle Details: Make _____ Model _____
 Colour _____ Registration _____

C	Third vehicle permit application	Charge: £70	Office Use Only
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Title (Mr/Mrs/Miss/Ms/Other) _____ Full Name _____

Vehicle Details: Make _____ Model _____
 Colour _____ Registration _____

Declaration

By signing this and any of the foregoing sections:

1. I declare that my usual place of worship is at the address overleaf and I wish to apply for a religious/faith permit in respect of the vehicle described overleaf.
 2. I understand that any permit issued to me by the council is in respect of the said vehicle(s) and that any permit issued must be surrendered to the council if:
 - (a) The religious/faith duties cease to be carried out within the borough of Barnet;
 - (b) I cease to own the vehicle specified in this application;
 - (c) The vehicle specified in this application is a passenger vehicle and is constructed or adapted solely for the carriage of more than twelve passengers.
 - (d) The vehicle specified in this application is a goods carrying vehicle and is constructed or adapted in such a manner that it exceeds 2.3m in height; or
 - (e) I am issued with a duplicate permit.
 3. I understand that the validity of the permit is conditional on it being displayed in accordance with the terms and conditions detailed below.
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Terms and Conditions

1. Any vehicle displaying a religious/faith permit must be carrying out religious/faith duties within the London Borough of Barnet.
2. Any application received for a religious/faith permit must be supported by a second signatory from the religion/faith supporting the application. This may be in the form of a letter to the Council.
3. The permit only allows you to park in a "Resident Permit Holders Only" or "Permit Holders Only" parking place during the controlled hours.
4. The permit does not allow you to park in a "Pay and Display bays, business bays yellow lines, parking on the footway, parking on a red route or any other parking restriction.
5. The issue of a religious/faith permit does not guarantee the availability of a parking space nor does it render the council subject to any liability in respect of loss or damage to the vehicle in a parking place or the contents or fittings of the vehicle.
6. The permit must be displayed on the front windscreen of the vehicle so that the details are clearly visible from outside the vehicle.
7. Parking places may be suspended by any person duly authorised by the council or police. A religious/faith permit is not valid in a parking place where signs indicate it is suspended.
8. It is prohibited to use a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods.
9. The maximum number of religious/faith permits which shall be issued to a place of worship within a street or part of a street at any one time shall be three.
10. The address of the place of worship does not have to be located within the borough of Barnet; however the religious/faith duties being carried out must be within the borough of Barnet.
11. If a faith or religion/faith is not able to supply an address for a place of worship, an application will still be considered by the Director of Environment and Transport after consultation with the Multi Faith Forum.

Proof required – Please send photocopies only

Place of worship address	A letter briefly detailing the nature of your religious/faith duties within the community and a second signatory from the religion/faith supporting the application.
Private Vehicle	Registration documentation/official bill of sale/insurance cover note (this must show the name of the person applying for the permit and the registration number of the vehicle).
Company Car	An official letter from the Company Secretary/Car Pool Manager.

How to submit your application

Please Return The Completed Form And Copies Of Supporting Documents To:
The Permit Team, London Borough of Barnet, PO Box 27284, London, N11 1YB.

Please ensure you send all of the following:

Check List:

- Completed application form, signed and dated
- Payment (cheque, postal order or credit/debit card details)
- Proof of place of worship address (see notes above)
- Proof of vehicle ownership (see notes above)

Providing all the correct documents will help us process your application as quickly as possible.

If you have any queries about your application please contact the Permit Team:

Tel: **020 8359 7516** between 9am and 5pm Monday to Friday.
Email: **parking.permit-team@barnet.gov.uk**