

**OLDER ADULTS PARTNERSHIP BOARD MEETING**

**Minutes of meeting held on Tuesday, 22 September 2009  
At Westgate House**

**Key:**

OAPB	Older Adults Partnership Board
LBB	London Borough of Barnet
BPCT	Barnet Primary Care Trust
BEHMHT	Barnet, Enfield and Haringey Mental Health Trust
MHPB	Mental Health Partnership Board
BVSC	Barnet Voluntary Service Council
HSCPb	Health and Social Care Partnership Board
EOG	Executive Officers Group
NSF	National Service Framework

**Present:**

**Chair:**

Alison Kemp (AK)	Acting Director of Strategic Planning and Commissioning
Peter Cragg (PC)	Representative, ex PPI Forum
Stan Davison (SD)	Chair, Barnet 55+ Group
Mark Robinson (MR)	Chief Officer, Age Concern
Pamela Wells (PW)	Carer Representative
David Hart (DH)	Deputy Chief Executive, BVSC
Anela Shah (AS)	Barnet Elderly Asian group
Caroline Chant (CC)	Joint Commissioner LBB/NHS Barnet
Sergeant Andrew Matthews	East Finchley Metropolitan Police
Melanie Evans (ME)	BEHMHT
David Hart (DH)	BVSC
Diane Williams (DW)	Barnet Carers Centre
Eyrl Davies (ED)	Head of Strategic Commissioning-Adult Social Services
Teresa Callum (TC)	Primary Care Commissioning Manager

**Secretariat:**

Reena Mashari

51.09	<p><b>Apologies:</b> Apologies were received from  Glynnis Joffe (GJ) Assistant Director, Adult Social Services, LBB</p>	
52.09	<p><b>Minutes of the Previous meeting held on 20 January 2009</b></p> <p>It was noted that Andrew Cowan was an Independent Adults Carer Representative not a Carer Representative for Diane Williams.</p>	
52.09.01	<p><b>ACTION</b></p>	
52.09.02	<p><b>AK to redistribute Clinicenta Leaflets as not all Board Members had received a copy. (ACTION 39.09.03)</b></p>	
52.09.02	<p><b>CC to circulate paper discussing Terms of Reference to the Board (ACTION 41.09.03)</b></p>	
53.09	<p><b>Action List and Matters Arising</b></p>	
53.09.01	<p><u>Campaigning for Quality Care in Care Homes</u></p> <p>PW requested feedback from the Board on her report concerning the neglect and abuse of the elderly in care homes today.</p> <p>The following points were made during discussion:</p> <ul style="list-style-type: none"> <li>• All responsible bodies should be identified and held to account for such cases of neglect and abuse.</li> <li>• In formulating solutions to these cases of abuse and/or neglect both national and local standards of care would need to be taken in consideration.</li> <li>• Recommended solutions would include both safeguarding and contractual perspectives.</li> <li>• Evidence of investigation in elderly abuse has taken place however it is clear that standards still need to be raised above adequate.</li> <li>• Advice should be given to those making placements and how as commissioners we make use of legal opportunities. It was discussed that often due to the expediency required and several other mitigating factors, this can affect a client's placement in to an adequately graded care home.</li> <li>• Communication between staff, residents and their relatives was a key problem identified in the report requiring address.</li> </ul>	
53.09.02	<p><b>ACTION</b></p> <p><b>It was agreed that a sub-group meeting be arranged to formulate an implementation plan. CC to liaise with SS and to include Alan Brackpool, Senior Commissioner and Continuing Healthcare Lead. The following board members expressed a wish to be involved in the sub group: Pamela, Diane, Peter, Stan, Melanie</b></p>	

<p><b>54.09</b></p>	<p><b>CC to locate and circulate the Residents and Relatives Association report.</b></p> <p><b>Annual Report of the Safeguarding Adult Board</b></p> <p>SS presented the Safeguarding Adult Board (SAB) Report briefly outlining national/regional developments, statistical analysis and progress reports published by the SAB.</p> <p><b>ACTION</b>  <b>AK to speak to Alan Brackpool to report back to the OAPB regarding the London Procurement Project which aims to address concerns in contracting with care homes used by commissioners.</b></p>	
<p><b>55.09</b></p> <p><b>55.09.01</b></p> <p><b>55.9.02</b></p>	<p><b>Social Services Inspection Report</b></p> <p>SS presented the findings of the Annual Social Services Inspection Report by Care Quality Commission. Overall LBB Adult Social Services received a Good rating and a number of areas had performed well such as the Service User Forum and Training Programmes.</p> <p>The report was divided into two themes; Safeguarding and Prevention.</p> <p><i>Safeguarding</i>  Recommended areas of improvement included:</p> <ul style="list-style-type: none"> <li>• Quality Assurance System – staff are following procedures in place.</li> <li>• Advocacy Services- Ensuring service users are aware how to report abuse and the availability of services.</li> <li>• Improvements to the evaluation of training and it’s effectiveness.</li> </ul> <p><i>Prevention</i>  CC presented the Prevention theme aspects of the Social Service Inspection Report. Barnet was found to focus well on the independence of service users and was respectful to their wishes and choices. Older people were included in the council’s corporate priorities. However older people still had difficulties in accessing advice and information, and there needed to be wider representation of older people and carers. The council’s action plan included:  <b>establishment of a central access point within the new care model, develop and implement an on line services directory that everyone can use</b>  <b>Implementation of ‘first call’ check list</b></p>	

57.09	<p><b>Commissioning Strategy Plan</b></p> <p>The World Class Commissioning Assurance Programme ensures that each PCT undertakes an evaluation of Commissioning services in response to the demands of the population, quality standards and financial position. AK will be substantially reviewing this plan in response to the current severe economic climate and suggesting initiatives to ensure financial balance is achieved. PB to be kept updated.</p>	
58.09	<p><b>Community Services Strategy</b></p> <p>TC presented the objectives of the NHS Barnet Community Services Strategy. It will involve an in depth review of how all services, such as District Nursing, Health Visiting, Physiotherapy, Chiropody etc, not provided by hospitals will operate in the future As there are approximately 30 -40 services to be reviewed, it is estimated the full review process will take up to 4/5 years, prioritising in order of those services which have received the most complaints or incurred the most expense, or other strategic reason.</p> <p>It was noted that these are internal matters of service and therefore it's relevance to the Board at this stage may only be limited to service user involvement.</p> <p>It was confirmed that the Board note the contents of this strategy with a view to support the consultation once the NHS Barnet Board have identified which services will go forward for review.</p>	
59.09	<p><b>Innovation Fund</b></p> <p>Innovation Fund – Laura O’Byrne was not present. Eryl Davies explained however that this is seed money to fund projects working with the private and third sector (voluntary and not for profit). The aim is to stimulate new ways of working including developing personalisation services, addressing gaps in the market etc. An information event/workshop is planned for the end of November.</p>	<p>Agenda November 19 2009</p>
60.09  60.09.01	<p><b>Prevention Framework</b></p> <p>ED introduced the “Prevention” Framework which details how LBB proposes to review the current investment in prevention services in order to identify gaps and efficiencies and to make the case for continuing funding. Explicit dialogue with service users and the voluntary sector is desired to ensure investments are made appropriately and protected.</p> <p>It was noted that document could be simplified and a more positive title could be allocated such as “creating well being”.</p> <p>Main aims of “Prevention”</p> <ol style="list-style-type: none"> <li>1. secure investment</li> <li>2. make case for investment</li> </ol>	

61.09.	<p><b>Winter Flu Plan</b></p> <p>Every year each PCT has to submit a 'winter resilience plan', and for this year the Swine Flu Pandemic response, will be included</p>	
62.09.	<p><b>Progress and feedback from the OAPB subgroup regarding the Structure, roles and representation of the Older Adult Partnership board</b></p> <p>Peter Cragg spoke about the work of the sub group. It was agreed that progress on the re-drafted Terms of Reference to be presented at next OAPB meeting.</p>	<p>Agenda November 19 2009</p>
63.09  63.09.01  63.09.02	<p><b>AOB</b></p> <p><b>Meeting Room Costs</b> Concerns were raised over the prohibitive costs of meeting rooms on 1<sup>st</sup> Floor of ECH. SD to contact Stephen Cracker in Communications.</p> <p><b>Safeguarding Neighbourhood Teams</b> Presented by Sergeant AM.</p> <p>Safeguarding Neighbourhood Teams (SNT) have been set up in Barnet in response to the growing trend in crime targeting elderly residents and vulnerable adults. The SNT are Police Community Support Officers who have received further training when dealing with vulnerable adults and the elderly to look for signs and raise awareness about the security of their homes and themselves.</p> <p>Elderly residents can make appointments with the SNT officers through trusted persons such as Pensions staff and in turn SNT Officers can visit homes to do security checks and advise on crime prevention and safety. Sergeant AM highlighted the importance of keeping in contact with those who use the SNT service and reviewing advice/ guidance given to these residents as well as promoting awareness.</p> <p>Sergeant AM requested contact details for district nursing teams and other healthcare staff who would visit elderly residents in their homes, who would be able to pass on information about the SNT service. PC suggested possible GP involvement.</p>	