

**Minutes of Physical and Sensory Impairment (PSI) Partnership Board Meeting
held on 12 March 2008**

Present

Kate Kennally	KK	(Chair), Barnet Council
Shirley Regan	SR	(Minutes), Commissioning Consultant, Barnet Council
Stella Henriques	SH	Carers Representative
Sara Mabger	SM	Barnet Carers Centre
Marie Bailey	MB	Barnet Council – Service Manager
Brenda Poulson	BP	Representative of people with a hearing impairment
Jean McVey	JM	Representative of people with a visual impairment
Joost Van der Geest	JV	Barnet Council / Barnet Primary Care Trust (PCT)
Emily Sault	ES	Barnet Council – Communications Manger, Barnet Council
Stuart Vail	SV	Barnet Council – Flightways Resource Centre Manager
David Hart	DH	Barnet Voluntary Services Council
Mira Goldberg	MG	Representative of people with a hearing impairment
Nigel Thornton	NT	Barnet Council - Housing
Jaspal Dhani	JD	Disability action in the borough of Barnet (DabB)
Dave Pearce	DP	Middlesex Association of the Blind
Claire Bailey	CB	Multiple Sclerosis (MS) Society
Karen Lewis	KL	Advocacy in Barnet (AIB)

Apologies

Paul Baldwin	PB	BDISC
Caroline Seitz	CS	MS Society
Baldish Mcgurrin	BM	Barnet Council – Physical and Sensory Impairment Team Manager

1	Minutes of the Last Meeting Minutes of the Board Meeting held on 5 December were agreed and accepted.	Action
	Matters Arising from the previous minutes 1. Audiology Services Following several failed attempts at meeting with the commissioning manager, a response has now been received from Audiology services on issues raised in a briefing in relation to service delays and interface between Social services and Royal Free Hospital staff. SR to copy Royal Free briefing to Mira who will advise on any additional service deficits.	Shirley to follow up

2	<p>CO-Chair job description</p> <p>SR informed the Board that the advert and job description had been prepared but invited comments from Board regarding the process for election.</p> <p>Kate stated that two co-chairs are required: One to represent people with a physical disability, and the other to represent those with a sensory impairment.</p> <p>Jaspal queried whether there was payment for the role. Kate clarified that at present it was only possible to cover expenses but that the issue of payment for involvement will be covered as part of the new User and Citizen Involvement Strategy.</p> <p>Selection Process:</p> <p>Kate suggested a panel of Board members, but felt it was inappropriate for her to elect a peer.</p> <p>SR to circulate advert to organisations with a closing date of end of March.</p>	<p>ACTION: Agenda – May Board</p>
3	<p>Partnership Board Expenses</p> <p>David Hart explained the Barnet Voluntary Service Council (BVSC) policy and process for reimbursement. He would ensure that claim forms were available at each Board meeting.</p> <p>Re: Childcare expenses - Stella queried if these are only paid if with a registered provider. David said he would check this but felt it should not be the case.</p>	<p>ACTION: David H to clarify policy on childcare</p>
4	<p>Physical and Sensory Impairment Network</p> <p>David explained the structure of the network, which was revamped about 12 months ago and separated into 4 working groups:</p> <ol style="list-style-type: none"> 1. Housing and Support 2. Advice 3. Day Opportunities and Employment 4. Health and Wellbeing <p>Jean McVey raised her concerns about poor attendance and lack of clarity of purpose.</p> <p>Shirley advised that there was confusion and possible duplication with Board work streams.</p> <p>Kate invited Board members to give their comments</p>	

	<p>Dave P gave possible reasons for lack of involvement of people with visual impairment:</p> <ul style="list-style-type: none"> • Lack of recognition of different needs between physical, hearing and visual impairments • Nothing changes • Translation costs and arrangements prohibitive • High costs for small voluntary sector organisations to disseminate information to all members. <p>David H suggested–</p> <ul style="list-style-type: none"> • Outsourcing of network under 3 implementation groups with organisations taking lead, which BVSC support with administration <p>Jean felt that it was better to have ‘Have Your Say’ days to have voice heard. Mira asked what happens in terms of action from these events. Kate reported that all comments from 4 July event last year had been incorporated into Board work stream work plans.</p> <p>Kate summarised views and suggested that a better function would be for BVSC to:</p> <ul style="list-style-type: none"> ➤ recruit to work streams from the third sector and support participation of community sector on Partnership Board. ➤ Plan in partnership with Board to hold specific consultation events with the third sector focused on physical disability, hearing impairment and visual impairment. 	<p>ACTION: BVSC</p>
5	<p>Your Call</p> <p>Stuart explained about the new service.</p> <p>It offers:</p> <ul style="list-style-type: none"> ➤ a telephone assessment ➤ advice and signposting ➤ information on local organisations that could support you ➤ an annual review service <p>We can also give you advice to help you plan for the future. Depending on your circumstances and needs, Your Call can also arrange a small one off payment to help you stay independent and connected to your</p>	<p>ACTION: Further work needed on access for people with a sensory impairment– SV</p>

	<p>local community.</p> <p>Jaspal queried what the new service provides that isn't there already, either in statutory or voluntary sector in terms of telephone support.</p> <p>Stuart indicated that the service is a preventative one with the aim of predicting and preventing breakdown of home support. Service users were eligible to apply for a one-off payment for non-urgent items.</p> <p>Kate explained that the Fair Access to Care Services (FACS) criteria threshold applies to people in critical or substantial risk, but Your Call service allowed for:</p> <ol style="list-style-type: none"> 1. Preventative link with statutory services prior to deterioration for those with degenerative conditions. 2. Provides annual review of situation for those with one off contacts e.g. for equipment. <p>Mira raised the issue of accessing a telephone service for people with sensory impairment.</p> <p>The outcome of the service will be monitored though the Council Performance indicator for 'Help to live at home'.</p> <p>Jaspal queried the amount available. Stuart said that £150 is the normal ceiling but this is negotiable based on assessed needs. However, this needs to be a one-off, otherwise it would form part of the main support package thought Direct Payments.</p> <p>David Hart offered to mail out via BVSC to promote the service through organisations</p>	<p>ACTION: Paul Gilbert to make contact with MIRA.- Kate</p> <p>Action : BVSC</p>
6	<p>Housing and Support</p> <p>Nigel reported that a meeting is planned for 1 April to plan a work programme, to include:</p> <ul style="list-style-type: none"> • Supporting People programme regarding floating support • Housing quota for adapted units • Barnet Homes inspection <p>Full report to next Board</p>	<p>ACTION: Nigel</p>
7	<p>Commission for Social Care Inspection (CSCI) Report – Business Plan</p>	<p>ACTION: Board to feedback comments to Marie</p>

	<p>Marie Bailey updated the Board on progress being made in relation to the implementation of the CSCI Inspection action plan. The Board were asked to renew updated action plan and highlight areas that they want Adult Social Services to focus on in 2008/2009 business plan including user and carer Performance Indicator's.</p>	<p>Bailey by 31st March 2008. Marie Bailey to bring PSI Business Plan to next board.</p>
9	<p>Low vision Strategy and Implication for Partnership Board</p> <p>Dave Pearce gave a brief summary of national developments and will provide a full report later in the year once government intentions are clear in relation to the national strategy for vision. Key areas of support are for independent living and employment to reduce social inclusion.</p> <p>Middlesex Association for the Blind in partnership with the Royal National Institute for the Blind (RNIB) are about to recruit to the post of Employment Officer.</p>	<p>ACTION: Agenda for July 2008 Board Meeting</p>
10	<p>Carers</p> <p>The group reported that they were seeking to be involved in key policy developments in relation to carers, with the support group acting in an advisory/ consultative capacity.</p> <p>The Board agreed that the group should:</p> <ul style="list-style-type: none"> • Report to the Carers Strategy group on the PSI workplan • Recruit a 2nd representative to the Partnership Board. • Data on Young Carers group to be circulated to Board members • Have input on the Carers Strategy re-write 	<p>ACTION: Stella and Sara</p>
11	<p>Health and Social Care Partnership</p> <p>Marie circulated the new Case management model for shared care packages.</p> <ul style="list-style-type: none"> • Kate offered to circulate the paper to Board members for full comments <p>There has been a pilot of self review at Flightways between January and March. There will be a report on outcomes to the May Board meeting.</p>	<p>Action:Kate/Marie</p> <p>Action:Baldish/Stuart Agenda May Board</p>
12	<p>Your Independence Day</p> <p>Following last years success, this years event is again planned for Friday 4 July, hopefully at Barnet College.</p>	

	<ul style="list-style-type: none"> Emily to lead steering group with Stella and Dave H offering to assist with planning. Proposal for programme to May Board. 	Action: Emily
13	<p>Communication group</p> <p>Emily gave a report. Next meeting on 26 March – looking at the Barnet council website. Future meetings planned for 28 June and 25 September.</p> <p>A Browse Aloud function is now available on council website. It was first operational in July 2007, but the Board was reporting lack of awareness of it being available.</p> <p>Group also looking at information being fully accessible in libraries.</p>	
	<p>Leaflet about Support - Sensory Impairment</p> <ul style="list-style-type: none"> No-one was aware of document 	Action: Emily to circulate
	<p>Date of Next Meeting 14 May 2008 Conference Room 3 Building 2 11am -3pm</p>	