

The Parking Team, London Borough of Barnet, PO BOX 27284, N11 1YB

Resident Permit Application Form

Please complete this application form using BLOCK CAPITALS and return it to the address above.

A Permit Charges

Permit Type	Charge
First vehicle	£40.00
Second vehicle	£70.00
Third vehicle	£70.00
Temporary*	£35.00

“Green” permits are issued to LPG/dual fuel/electric/electric hybrid vehicles and are charged at £15.00 per vehicle. All permits are issued on the basis of postal address and a maximum of three permits may be issued per household.

* Temporary permits are valid for three months

We are unable to issue a resident permit for a passenger vehicle constructed for the carriage of more than twelve passengers or for a goods carrying vehicle more than 2.3 metres in height.

B First vehicle permit application Office Use Only
Charge: £40 (or £15 for a green permit)

Title (Mr/Mrs/Miss/Ms/Other) Full Name


Address

..... Post Code

Telephone No Length of Time at Address

Vehicle Details: Make Model

Colour Registration

 Please read the Conditions of Use and sign the Declaration below to say that you understand and accept them

Signed Date

C Second vehicle permit application Office Use Only
Charge: £70 (or £15 for a green permit)

Title (Mr/Mrs/Miss/Ms/Other) Full Name

Address

..... Post Code

Telephone No Length of Time at Address

Vehicle Details: Make Model

Colour Registration

Please read the Conditions of Use and sign the Declaration below to say that you understand and accept the conditions.

Signed Date

D Third vehicle permit application

Charge: £70
(or £15 for a green permit)

Office Use Only

Title (Mr/Mrs/Miss/Ms/Other) Full Name

Address

..... Post Code

Telephone No Length of Time at Address

Vehicle Details: Make Model

Colour Registration

Please read the Conditions of Use and sign the Declaration below to say that you understand and accept the conditions.

Signed Date

E Temporary three-month application

Charge: £35

Office Use Only

Title (Mr/Mrs/Miss/Ms/Other) Full Name

Address

..... Post Code

Telephone No Length of Time at Address


Vehicle Details: Make Model

Colour Registration

Please read the Conditions of Use and sign the Declaration below to say that you understand and accept the conditions.

Signed Date

Declaration – By signing this and any of the foregoing sections:

1. I declare that I live at the address given and wish to apply for one or more resident parking permits in respect of the vehicles described.
2. I understand that any permit issued to me by the Council is in respect of the said vehicle(s) and that any permit issued must be surrendered to the Council if:
 - (a) I cease to be a resident within the zone, which the permit is issued;
 - (b) I cease to own the vehicle specified in this application;
 - (c) The vehicle specified in this application is a passenger vehicle and is constructed or adapted solely for the carriage of more than twelve passengers.
 - (d) The vehicle specified in this application is a goods carrying vehicle and is constructed or adapted in such a manner that it exceeds 2.3m in height; or 
 - (e) I am issued with a duplicate permit.
3. I understand that the validity of the permit is conditional on it being displayed in the front or near-side window of the vehicle so that all details on the front of the permit are clearly visible from outside the vehicle.

Proof Of Residence And Proof Of Vehicle Ownership Must Accompany All Parking Permit Applications

Please send copies of documents to support your application with this form by post. We do not have a public counter. All documents must clearly show your current name and address.

Please provide *one* of the following documents as proof of residence:

- Recent Utility Bill (within the last 6 months) - Gas, Electric, Water or Land-Line Telephone, (**not** a mobile phone bill)
- Council or housing trust rent book,
- A valid flat or house contents insurance policy,
- Benefits or pension book,
- Current Council Tax Bill,
- Tenancy agreement,
- Recent (within the last 6 months) Bank or Building Society statement, or
- Tick here if you are a current Resident Permit Holder.

Please provide *one* of the following documents as proof of vehicle ownership:

- Vehicle Registration Document showing the same name and address as the proof of residence.
- Insurance Document showing the applicant as the Main Policy Holder with the vehicle insured at the same address as the proof of residence.
- Company Car Applicants must have a recent dated and signed letter from their employer stating that the applicant is an employee of the Company and confirming the Vehicle Registration Number and the Address where the vehicle will be kept.
- Applicants with a long-term lease or hire vehicle must provide a copy of the agreement showing the same address as the proof of residence.

If you have recently moved to the London Borough of Barnet and cannot provide the information requested above please provide the proof from the categories below.

Proof of residence:

- **A letter of completion** on a newly purchased property. The letter from the solicitor must state that the transaction has been completed and is not set for completion at a future date.

Proof of vehicle:

- **A motor insurance schedule** showing the applicant as the Main Policy Holder with the vehicle insured at the same address as the proof of residence.