

2020-2021

Highways

Skip’s

[](https://www.google.co.uk/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&ved=2ahUKEwiWy62MrfjkAhXh8eAKHblpBRMQjRx6BAgBEAQ&url=https://www.f3g.uk/experience/colindale-offices&psig=AOvVaw0bQ4ohLz2GRE5LLhQQWIKd&ust=1569926226138830)

2 Bristol Avenue, Colindale, NW9 4EWwww.barnet.gov.uk www.re-ltd.co.uk Skips@barnet.gov.uk – 0208 359 4412

Dear Sirs,

Re: Registration of Skip Company Changes.

In line with Barnet Council’s promise to improve services to residents and businesses, we are in the process of revising all skip permits being requested within Barnet.

As a result, skip companies will need to follow the below template when applying for skip permits with us providing the information we require.

Please be advised that failure to fully complete the below template form may delay the issuing of a skip license.

It is an offence under section 139 of the Highways Act 1980, to deposit a skip on the public highway without a license.

If you have any questions please do not hesitate to contact the above telephone number.

Yours faithfully



Graham Perrior Kayleigh Jones

Senior Highway Inspector Process Support Assistant

**Skip Permit Template**

|  |  |
| --- | --- |
| **LOCATION (Including Postcode)** |  |
| **Length of Licence** | 2 Weeks / 4 Weeks |
| **Start Date** |  |
| **Is There Controlled Parking?** |  |
| **Bay Suspension Number** |  |

Please be advised that failure to fully complete the above template form may delay the issuing of a skip license.

As a Barnet Registered Skip Company, it is your responsibility to ensure the template is completed and accurate information has been supplied.

Failure to provide information may result in your skip licence being cancelled and may result in a fine of £321.31.

**DECLARTION**

* As a Barnet Registered Skip Company, I will ensure I provide all details being request by Barnet to the best of my ability.
* I take full responsibility for any of our skips placed on the highway, ensuring I have the correct licence in place.
* I will ensure I apply for a bay suspension if a skip is being requested in a CPZ location before a licence is requested.
* I will guarantee I will follow health and safety regulation ensuring I do not pose a risk to road users or pedestrians
* I will ensure I apply or renew any of my skips placed on the highway, failing to do so, I will pay any fines issued.

**Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date** \_\_\_\_\_ / \_\_\_\_\_\_ / \_\_\_\_\_\_\_

**Payment**

**Skip licence Costs;**

|  |  |
| --- | --- |
| **1 week (Only available In Mid-December)** | **£28.73** |
| **2 Week** | **£57.46** |
| **4 Week** | **£114.72** |
| **Unlicensed Skip** | **£321.31** |
| **Highways Inspection** | **£63.84** |
|  |  |
| **Penalty for no lighting of safety markings on skip deposited** | **£100** |
| **Penalty for not clearly marking the owner of a skip** | **£100** |

We aim to start the skip invoicing process on the 1st of every month, you will receive an email regarding all skips applied for that month.

Please provide your email address which you would like your backing sheet to be sent to, failure to do so, we will send it to the email that skip permits are requested from

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Invoices are sent out via our income team, if you do not receive your invoice please contact [income@barnet.gov.uk](mailto:income@barnet.gov.uk)

You are liable to pay for each skip which is placed on our highway, permitted or illegal.

If you have any question or find any faults within your backing sheet, you have 2 working days to query this before the invoices are dispatched.

It is your responsibility to ensure you have queried any problems.

If you change your mind regarding a skip permit which has been issued to you, you must inform us as soon as possible, failure to do so will incur a daily charge for each day your skip licence is live.

**Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date** \_\_\_\_\_ / \_\_\_\_\_\_ / \_\_\_\_\_\_\_

**Skip’s Guidance**

**SKIPS** **Highways Act 1980, Sections 139 & 140)**

**1.1** To be deposited on the carriageway outside the premises detailed on the licence, with its longer side parallel to the edge of the carriageway and as near to the edge of the carriageway as possible. The skip is not to obstruct highway surface water drainage, or any chamber belonging to Barnet Council or the apparatus of a statutory undertaker.

**1.2** ln circumstances where more than one skip is deposited at any one time, the skips shall be positioned as close as possible to each other, and shall not obstruct adjoining premises, unless the consent of the occupier of those premises has been obtained. Applications for consideration of more than one skip at one location will be charged a single fee provided it is made at the time of the initial request otherwise they will be regarded as separate applications.

**1.3** A person required to remove or reposition a skip shall comply with the requirement as soon as possible. Failure to comply may result in prosecution.

**1.4** Each skip shall not exceed 5 metres in length, 2 metres in width.

**1.5** Each skip or group of skips shall, while on the highway, be marked and lit in accordance with the following requirements: -

1. Each skip (where the ends of the skip face traffic in both directions) shall be fitted with vertical red and yellow fluorescent reflective markings. Each marking shall consist of two plates of equal size and shape and be securely attached to the skip. The design, composition and positioning of the markings shall comply with the Builders' Skips (Markings) Regulations 1984. The markings should be clean, efficient and clearly visible from a reasonable distance.
2. At night (half an hour before sunset and half an hour after sunrise) a road danger lamp complying with Chapter 8 shall be placed against or attached to the outside two corners of the skip. Each lamp shall not be illuminated less than 1 candela and remain lit throughout the night.
3. If for any reason whatsoever, the skip is not found to be properly lit during the hours of darkness, then the council may have the skip properly lighted and the expenses sought from the skip company.

**1.6** No skip, when standing in the highway, shall contain any inflammable, explosive poisonous or dangerous material or any material which is likely to decay and become a nuisance to users of the highway.

**1.7** It is the responsibility of the skip company to ensure that parking bay suspensions are applied for prior to placing the skip in a controlled parking bay – [parking.clientteam@barnet.gov.uk](mailto:parking.clientteam@barnet.gov.uk)

**1.8** No skip shall be overflowing, or with dust from its contents contaminating the highway.

**1.9** Each skip shall be removed for emptying as soon as practicable after it has been filled.

**1.10** No skip shall remain on the highway after the period of the licence has expired.

**1.11** All materials placed in each skip shall be properly disposed of and the highway be left in a clean and tidy condition.

**1.12** If a skip is deposited on a highway without a licence, the owner of the skip may be guilty of an offence under Section 139 Highways Act 1980 and liable to a fine.

**1.13** The owner of the skip will be liable for any damage to the highway from the use of a skip or container. Any reinstatement will be carried out by the council and recharged to the skip company. Any damage to street furniture (e.g. lamp columns, posts carrying traffic signs) will be repaired or renewed by the council at the expense of the owner of the skip.

**1.14** A licence to place a skip or container on a highway does not give the applicant a right

to require a vehicle to be moved if the owner of the vehicle is legally entitled to occupy the place to which the licence relates.

**1.15** The applicant shall be responsible for any claims in respect of injury to third parties or

any damages to property of third parties which may arise as a result of the placing of any skip or container in the highway.

the council shall not be party to claims that may arise and not liable to loss, damage or any penalty incurred in respect of the skip or container being placed in a street.

**Declaration**

* I can confirm and have a clear understanding of the application process for skips
* I can confirm and have a clear understanding on Barnet Councils guidance notes, ensuring I follow the requirements provided
* I take full responsibility of any damage or unlicensed activity at the found address
* I can confirm I have means to pay when applying for a skip licence or have been issued a skip fine
* I will ensure I keep Barnet Council up to date regarding any changes to my skip company. E.G Change of Address

**Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date** \_\_\_\_\_ / \_\_\_\_\_\_ / \_\_\_\_\_\_\_

Once you have completed your skip application pack, please send it back to the below address.

**Highways Skips**

[Skips@barnet.gov.uk](mailto:Skips@barnet.gov.uk)

2 Bristol Avenue, Colindale, NW9 4EW