

## Barnet Community Sport and Physical Activity Network – Terms of Reference

### Purpose

To provide a strategic alliance of partners in the London Borough of Barnet who contribute to the health, well being and prosperity of local people through increasing participation in sport, physical activity and physical education.

### Mission Statement

The vision that we are working towards, as set out in the Barnet Sport and Physical Activity Strategy 2008-2012, is that:

*“Barnet will be a place where it is easy to lead an active and healthy lifestyle. All of the community will be able to access high quality sport, physical activity and physical education activities, events and facilities that meet their needs. Public, private and third sector organisations will be working effectively together to promote active living and increase participation.”*

### Objectives

1. To lead on the delivery of key outcomes and targets related to sport, physical activity and physical education in the Barnet Sustainable Community Strategy, Barnet Local Area Agreement and in 'Creating an Active and Healthy Barnet - the Barnet Sport and Physical Activity Strategy'.
2. To increase participation in sport, physical activity and physical education, particularly by young people and by under represented/vulnerable groups.
3. To maximise the benefits to the people of Barnet of the London 2012 Olympics and Paralympics.
4. To maximise and ensure the best use of resources for sport, physical activity and physical education. This will include identifying and writing joint funding bids for the benefit of Barnet's residents.
5. To share information and develop effective methods of collecting evidence to inform the strategy and demonstrate the positive impact and benefits of participation in sport, physical activity and physical education.
6. To represent the interests of sport, physical activity and physical education in Barnet and to act as advocates and influencers with policy making bodies.

### Key outcomes

To increase participation in sport, physical activity and physical education by at least 1% each year by all the community and particularly by under represented/vulnerable groups including:

- people who are sedentary and overweight/obese;
- disabled people;
- people from black and minority ethnic communities;

- children, young people and their families;
- vulnerable older people;
- individuals who are disadvantaged and/or on a low income; and
- women and girls

To meet the target of 83.75% of 5-16 year olds participating in at least 2 hours a week high quality PE and sport at school and \*\* percent of 5-19 year olds participating in at least 3 further hours per week of sporting opportunities by 20\*\*.

### Geographical area

The Barnet CSPAN will cover sport and physical activity within the boundaries of the London Borough of Barnet. Joint working with organisations in the immediate neighbouring authority areas will also take place where this may be of benefit to Barnet residents.

### Operation

The Barnet CSPAN will be governed by these Terms of Reference.

CSPAN members will oversee the development and delivery of an annual local action plan from April to March each year linked to the CSPAN vision and priorities.

Meetings will be held a minimum of four times a year.

At least once a year an open forum meeting will be held which can be attended by any organisation with an interest in sport, physical activity and physical education in Barnet. Progress on delivering the CSPAN outcomes and action plan will be reported on at this meeting.

Members will be responsible for ensuring that any financial or human resources that become available to the CSPAN, including combined funds or grants awarded to the CSPAN or nominated staff time, are used to deliver the CSPAN vision and priorities.

The London Borough of Barnet will act as the applicant organisation for grant aid and act as banker for the CSPAN, unless agreed otherwise by the members.

The secretariat will be provided by the London Borough of Barnet's Sports Development Team for the first twelve months after which the responsibility will be reviewed.

The CSPAN chair will be elected from the CSPAN members and will serve for a minimum of six and a maximum of twelve months. The Chair of the CSPAN will chair the meetings, produce the agenda (in consultation with members), and act as the local champion of the CSPAN.

Any decisions made by the CSPAN will be based on a 75% majority vote. Each organisation within the CSPAN will be entitled to one vote, votes will be accepted by organisations that are not present at meetings.

### Membership

Membership will consist of representatives of the following sectors or organisations:

- London Borough of Barnet
- Pro Active North London
- Barnet Primary Care Trust
- Barnet Borough Police
- GLL (Greenwich Leisure Limited)
- Voluntary sector/local sports clubs
- Local residents and sports facility users
- Professional sports clubs
- School Sports Partnerships
- Further/Higher Education
- Housing Associations – Barnet Homes, Metropolitan Housing Trust, The Wright Trust
- Barnet Community Transport
- Children's and youth organisations/groups
- London Sports Forum for disabled people and other disability organisations
- Barnet multi-cultural centre and/or other Black and ethnic minority organisations
- Women's organisations/groups
- Private sector/business

Other organisations may be invited to attend meetings as appropriate to the matters being discussed and to ensure representation of all the community.

Membership of the Barnet CSPAN will be reviewed at least once a year.

### Strategic links

The Barnet CSPAN will be linked to the Barnet Local Strategic Partnership (LSP), either directly or through a themed group (to be confirmed), and will report on progress to that partnerships as requested.

The Barnet CSPAN will work closely with Pro-Active North London to deliver the sub-regional strategy for sport and physical activity.

### Sub-groups or project groups

Links will be made to existing local networks or groups of relevance to the work of the CSPAN. For example, the Barnet Physical Education, School Sport and Club Links (PESSCL) group who focus particular on the delivery of the PESSCL strategy. Representatives of such groups will be invited to join the CSPAN where appropriate.

New sub groups or project groups may be formed by the CSPAN to review and deliver specific areas of work or progress agreed actions and projects. Organisations who are not currently members of the CSPAN but who represent key communities or interests and who bring relevant local knowledge and expertise will be invited to join these sub-groups or

project groups. All sub-groups or project groups will report back to the main CSPAN meetings.