



Local Development Scheme



July 2011



Local Development Framework

Preface

This version of the London Borough of Barnet's *Local Development Scheme* (LDS) replaces the second version, which came into effect on 12 June 2007. We have revised the LDS to take into account changes in the Regulations for Development Plans published since 2008 and our own changes to the programme for production of Barnet's Local Development Framework (which will be the eventual replacement for the existing *Unitary Development Plan*).

In summary, the main changes from the previous Local Development Scheme are:

- The key milestones for preparing the *Core Strategy* have changed.
- A new timetable has now been agreed for the North London Waste Plan.
- The Site Development Policies Development Plan Document (DPD) has been deleted and replaced by two new DPDs – Site Allocations and Development Management Policies.
- New SPDs on Residential Design Guidance and Green Infrastructure have been introduced and will supplement policies in the Core Strategy and Development Management Policies DPDs.
- SPDs on Affordable Housing, Planning Obligations and Sustainable Design and Construction will be revised and a new SPD on Contributions to Culture, Recreation and Open Spaces from Development will be produced.
- S106 related Supplementary Planning Documents (SPDs) have been deleted as they covers issues that will be funded by the new Community Infrastructure Levy.
- A timetable for the production of a charging schedule for the Community Infrastructure Levy has been introduced
- The Statement of Community Involvement will be subject to revision.

Copies of the LDS are available at all local libraries in the borough, on the council's website and can be requested by sending an email to forward.planning@barnet.gov.uk or by visiting the planning reception at:

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Contents

1. Introduction	1
2. Barnet’s Approach to the LDF	3
3. Policy Considerations and Related Influences on the LDF	6
4. Programme Management	8
5. Monitoring and Review of Development Plan Policies	11
Appendix 1 – Barnet’s Local Development Framework Structure	12
Appendix 2 – The LDF Preparation Timetable	13
Appendix 3 – The LDF Documents and Their Inter-relationships	14
Appendix 4 – Barnet’s Local Development Documents	15
Table A4.1: Core Strategy DPD	15
Table A4.2: Development Management Policies DPD	16
Table A4.3: Site Allocations DPD	16
Table A4.4 : North London Waste Plan DPD	17
Table A4.5: Proposals Map	18
Table A4.6: Review of Statement of Community Involvement	18
Table A4.7: Community Infrastructure Levy - Charging Schedule	19
Table A4.8: Contributions to Enterprise, Employment and Training SPD	19
Table A4.9: Review of Planning Obligations SPD	19
Table A4.10: Review of Affordable Housing SPD	20
Table A4.11: Review of Sustainable Design and Construction SPD	20
Table A4.12: Residential Design Guidance SPD	21
Table A4.13: Green Infrastructure SPD	22
Appendix 5 – Local Development Scheme – Risk Assessment	23
Appendix 6 – Suite of ‘Saved’ UDP Policies on Brent Cross – Cricklewood	25
Appendix 7 – Barnet’s Policy Guidance and Documents Outside the LDF	26
Appendix 8 – Design Guidance Notes and Conservation Area Character Appraisals	27

1 Introduction

- 1.1 The Planning and Compulsory Purchase Act 2004 reformed the development plan system, replacing local authorities' Unitary Development Plans with a requirement to produce a **Local Development Framework (LDF)**. The main elements of the new system are:
- The adoption of a 'spatial planning' approach to bring together and integrate policies for the use of land with other policies and programmes.
 - The easier creation, updating and replacement of documents, so that the development plan is constantly up-to-date.
 - Ensuring a local authority's development plan is the starting point in the consideration of planning applications for the development or use of land.
- 1.2 Part 2 of the Act requires the submission to central government by each local authority of a *Local Development Scheme (LDS)*, setting out the three-year 'project plan' to be used for the preparation of the separate but interlinked documents that will make up the LDF 'folder'. This version of the London Borough of Barnet's LDS updates and supersedes the second, which came into effect in June 2007. The 2011 version focuses on the next three years. It describes Barnet's overall strategic approach to preparing its LDF, and gives details of the timescales and resources that will be adopted for each of the higher level LDF documents known as Development Plan Documents (DPDs) that will provide our main future policy framework for making planning decisions. This version of the LDS will be binding on the council, although it may be revised in the future if required. **Appendix 1** shows a graphical representation of Barnet's LDF and **Appendix 2** shows the duration of tasks against the progression of time in a Gantt Chart.
- 1.3 On May 13, 2009 the Secretary of State issued a direction to save 183 out of 234 policies in Barnet's adopted *Unitary Development Plan (2006)*. In her direction the Secretary of State highlighted that the exercise of extending saved policies is not an opportunity to delay DPD production. Policies have been extended in the expectation that they will be replaced promptly and by fewer policies in DPDs. The Secretary of State further highlighted that maximum use should be made of national and regional planning strategy particularly as the Mayor's London Plan forms part of Barnet's development plan.
- 1.4 The document clarifies where input from the council's major partners will be required. Care has also been taken to ensure the LDS is deliverable – to balance the need for speed of development plan preparation with statutory requirements that DPD documents are justified, effective and consistent with national policy. Changes to this LDS are taking place irrespective of any changes being proposed by the new Coalition Government. In December 2010 the Coalition Government introduced the Localism Bill as part of its objective to shift power back into the hands of individuals, communities and councils and give local people a real share in growth. The main features of the Bill are:
1. introduction of new freedoms and flexibilities for local government
 2. introduction of new rights and powers for communities and individuals
 3. reform to make the planning system more democratic and more effective
 4. reform to ensure that decisions about housing are taken locally
- 1.5 The Localism Bill introduces Neighbourhood Development Plans (NDPs) known as Neighbourhood Plans, and for planning permission to be granted through Neighbourhood Development Orders (NDOs) and Community Right to Build Orders (CRBOs). The

Government's focus on localism and devolution sets a national context for our aim through One Barnet to provide local leadership and joined up services across the public sector.

- 1.6 Although not part of the LDF, if Neighbourhood Plans come forward in Barnet, we will highlight their programmed delivery in the Annual Monitoring Report and all future versions of the LDS.
- 1.7 This LDS will take effect four weeks after being submitted to the Mayor of London unless he issue a direction to make changes or request more time to consider the draft LDS.
- 1.8 **Appendix 3** sets out a schematic of the LDF and highlights the linkages and influencing factors between the various documents.

2 Barnet's Approach to the LDF

2.1 Barnet's LDF is a 'folder' of documents, of which there are two main types:

- **Development Plan Documents (DPDs)** – prepared according to a statutory process and subjected to an independent examination of 'soundness' by the Planning Inspectorate.
- **Supplementary Planning Documents (SPDs)** – not subject to external examination process, but have to be approved by the council executive following significant public consultation.

2.2 In addition, there are other documents that are included within the LDF:

- **The Statement of Community Involvement** – this sets out the minimum standards for community engagement in both LDF document production and the decision process on planning applications.
- **The Local Development Scheme** – the project management tool for preparing the LDF.
- **The Annual Monitoring Report** – this should review actual plan-making progress with targets and milestones set out in the Local Development Scheme.
- **The Adopted Proposals Map** – this should identify proposal sites and areas where specific policies apply – the proposals map will be updated when the Site Allocations DPD is adopted.

2.3 The DPDs which Barnet is producing include the:

- Core Strategy
- Development Management Policies.
- North London Waste Plan – produced jointly by the seven boroughs of the North London Waste Authority.
- Site Allocations
- Proposals Map

2.4 In addition, the council has adopted the

- Mill Hill East Area Action Plan (adopted January 2009)
- Colindale Area Action Plan (adopted March 2010)

Progress to Date

2.5 Significant progress has been made since the publication of the second LDS in 2007 :

- The *Statement of Community Involvement* was adopted on 28 June 2007.
- The *Mill Hill East Area Action Plan* was adopted on 27 January 2009.
- On May 13, 2009 the Secretary of State issued a direction to save 183 out of 234 policies in Barnet's adopted *Unitary Development Plan* (2006).
- The *Core Strategy* – final consultation commenced on the Pre- Submission Amendments document on 11 May 2011 for six weeks.

- The *Development Management* – final consultation commenced on the Submission Draft document on 11 May 2011 for six weeks.
- The *Colindale Area Action Plan* was adopted on 2 March 2010.
- As a part of pre-production stage two rounds of Call for Sites were undertaken for Site Allocations Development Plan Document from February 2010 until May 2010.

2.6 Since the second LDS was produced significant progress has also been made on the production of Supplementary Planning Documents (SPDs):

- The SPD on *Sustainable Design and Construction* was adopted on 28 June 2007.
- SPDs on *Contributions to Education and Libraries* were adopted on 5 June 2008
- The SPD on *Contributions to Health Facilities* was adopted on 30 July 2009.
- An addendum to *S106 SPDs* was produced in order to respond to the economic downturn called Responding to the Recession – Bringing Flexibility to Section 106 Planning Obligations and was adopted on September 2009.

2.7 Overall, progress on the LDF has not kept pace with the timetable outlined in the 2007 LDS. Progress on the AAPs covering smaller, defined areas such as Colindale and Mill Hill East has not been matched by progress on more complex boroughwide DPDs such as the Core Strategy. These boroughwide documents demand a more extensive information base and a major focus of work since 2007 has been evidence gathering and the production of essential studies on open space, town centres, housing and suburban characterisation. Much of that evidence has now been completed in order to support the progress of the Core Strategy as the key document in the LDF.

2.8 In order to reduce the risks of the document becoming unsound and unmanageable it has been decided to delete the Site Development Policies DPD and create two new DPDs which focus separately on Site Allocations and Development Management Policies.

2.9 The North London Waste Plan (NLWP) is one of the largest DPDs in the country and its production involves seven local planning authorities. Each authority has its own governance procedures and timetable for approval of the emerging DPD. The programme for delivery of the NLWP therefore needs to factor in these different procedures.

Priorities for 2011/12 and Beyond

2.10 Barnet's overall approach for the three years covered by this third LDS is to focus resources on the production of the major boroughwide DPDs (Core Strategy, Development Management Policies and Site Allocations). The Core Strategy remains the highest priority for resources. Such a focus will provide an up- to-date and flexible policy framework to manage change within Barnet over the next three years.

2.11 The previous LDS set out a programme for the production of a suite of S106 contributions SPDs. Progress on this programme has slowed due to the impact of the recession, the focus of resources on key DPDs and the introduction in April 2010 of the power for local planning authorities to raise funds through the Community Infrastructure Levy (CIL).

2.12 Community Infrastructure Levy (CIL) is a standard charge which will be determined at a local level by individual local authorities and will contribute to the costs of infrastructure arising from development. The CIL definition of infrastructure encompasses physical, social and green infrastructure such as schools and parks. We have incorporated a timetable for the production of a CIL charging schedule including public consultation and examination by an independent planning inspector. Although not formally required as part of the LDS we

consider that the CIL charging session merits inclusion partly because of its implications for the production of S106 SPDs.

- 2.13 The global recession had a significant impact on the viability of development in general, posing a risk to the achievement of growth targets. Barnet Council is considering ways in which it can continue to enable development to be brought forward during the hard times by providing flexibility in the s106 planning obligations process, whilst continuing to ensure the sustainability of schemes through delivery of supporting infrastructure and provision of affordable housing to address housing need.
- 2.14 With the introduction of CIL, it is necessary to ensure that developers contribute towards the cost of meeting the service as well as infrastructure needs that arise as a result of their development activity. Service needs fall outside the scope of CIL and therefore the council will prioritise the production of a *Contributions to Enterprise, Employment and Training* SPD in 2010/11.
- 2.15 In 2007 we produced an innovative SPD on *Sustainable Design and Construction* which set out our requirements for environmental design and construction management. As national requirements and available technologies have changed, in particular the Code for Sustainable Homes, it is necessary to update and clarify requirements in the SPD. The SPD will therefore be reviewed and updated in 2011/12.
- 2.16 In 2008 we produced a Suburban Town Centres Strategy in order to create the right environment to enable and facilitate private sector investment and growth. Town centres¹ were identified where more detailed planning frameworks will support the potential for future growth and manage anticipated change. The scope for the Town Centre Frameworks and the individual timelines for production for each of the centres is set out in **Appendix 7**
- 2.17 We expect that in 2012 the Local Development Framework will have replaced most of the 'saved' policies in the Unitary Development Plan with the exception of the suite of 'saved' policies that are specific to Brent Cross – Cricklewood (as listed in **Appendix 6**). In order to supplement policies in Barnet's LDF, we have set out programmes for the production of two new separate SPDs on Residential Design Guidance and Green Infrastructure. Changes to Barnet's planning policy framework will guide revisions to SPDs on Planning Obligations and Affordable Housing in 2012. We will also at this stage revise the Statement of Community Involvement.
- 2.18 The council's policy-making work also encompasses preparing new or updating existing guidance documents – Design Guidance Notes and Conservation Area Character Appraisals that do not formally come within the LDF folder but play an important role in the borough's planning framework. Details of the areas that will be subject to revised Character Appraisals and the order in which they will be produced are set out in **Appendix 8**.

¹ Chipping Barnet, Edgware, North Finchley, Finchley Church End, New Barnet and Whetstone

3 Policy Considerations and Related Influences on the LDF

- 3.1 Our strategic approach is to focus on managing development, ensuring that we maintain and build on those qualities that make Barnet such a desirable place to live and work while also helping to create new, socially integrated communities. In order to support early delivery of housing on strategic brownfield sites we decided to prepare both the Colindale and Mill Hill East Area Action Plans in advance of the Core Strategy.

The Role of Existing Policies

- 3.2 The 183 'saved' policies in the Unitary Development Plan (2006) together with the Mill Hill East Area Action Plan (adopted January 2009), Colindale Area Action Plan (adopted March 2010) and the London Plan 2008 currently form the development plan for Barnet. These documents and national planning policy framework form the basis for planning decision making in Barnet.

Conformity

- 3.3 All LDF documents are required to be consistent with government planning policies. The council will establish a clear chain of 'general conformity' by seeking to ensure that:
- DPDs are consistent with government policies and in conformity with the *London Plan*.
 - DPDs and SPDs are in conformity with the *Core Strategy* or *Unitary Development Plan*.
 - SPDs relate directly to policies adopted in DPDs or the *Unitary Development Plan*.

Linkages with Other Strategies

- 3.4 Other influencing factors on the LDF programme include :
- *Barnet's Sustainable Community Strategy* which is an overarching long-term plan that sets out the overall strategic direction and long-term vision for Barnet as a place and provides the vehicle for considering and deciding how to address cross cutting issues such as maintaining the quality of life that makes Barnet an attractive place to live. It is a framework for all other partnership strategies.
 - *Barnet's Corporate Plan* sets out our priorities and a work programme for the year ahead. All three priorities in the Corporate Plan are embedded within the LDF and in particular the Core Strategy. The Corporate Plan supports the vision of the Sustainable Community Strategy and highlights the priority objective of progressing the LDF in order to help shape Barnet as a successful London suburb.
 - *Barnet's Three Strands Approach* identifies our spatial development priorities and the vision that underpins the LDF. The Three Strands are :
 - **Protection** of Green Belt, Metropolitan Open Land and other valued open space from inappropriate development
 - **Enhancement** and protection of Barnet's suburbs, town centres and historic areas
 - **Consolidated Growth** that is sustainable so as to achieve successful regeneration and high quality development.

Sustainability Appraisal and Equalities Impact Assessment

- 3.5 We are required to carry out a sustainability appraisal of each DPD in Barnet's LDF. Sustainability Appraisal (SA) is an analysis of economic, environmental and social objectives as reflected in a given policy. The SA helps us to identify and minimise any potential harmful impacts that a LDF document may have. Local authorities are also required to undertake an 'Appropriate Assessment' of plans that are likely to have a significant effect on designated European habitat sites with the assessment feeding into the Sustainability Appraisal.
- 3.6 We are also required to undertake an Equalities Impact Assessment (EIA) of LDF documents in order to highlight the likely impact on identified key equalities groups who are considered to be at particular risk of discrimination and inequality of opportunity.

4 Programme Management

Resources

- 4.1 The core team preparing the LDF is the Planning Policy Team which forms part of the Planning, Housing and Regeneration Directorate. In total, the Policy Team comprises 5.5 (full-time equivalent) planners. Other staff from within the Planning and Housing Strategy Service are also involved in LDF production – in particular the Area Action Plans for Colindale and Mill Hill East which were led by the Major Developments Team and the preparation of s106 and design and infrastructure related SPDs.
- 4.2 Significant involvement in LDF production will also be required from the Development Management Service as well as other departments and services including Environment and Operations, Children's and Adult Services in order to ensure linkages to the wider corporate agenda.

Establishing an Evidence Base

- 4.3 LDF documents need to provide a reasoned justification for any proposals put forward. In scrutinising any given DPD, a Planning Inspector will assess that the supporting evidence is proportionate and appropriate to the issues and policies within the document. It is important that the LDF is based on an understanding of the characteristics that make Barnet what it is, and a knowledge of how it is likely to change. We have been collecting information from a variety of sources to help us identify the key issues and opportunities for Barnet's future.
- 4.4 Barnet's published evidence base for the Core Strategy includes, but is not limited to, the following:
- Demographic information including Census data and GLA projections Sustainability Appraisal
 - Barnet's Affordable Housing Viability Assessment
 - Barnet's Annual Monitoring Reports
 - Barnet's Characterisation Study
 - Barnet Community Buildings Needs Assessment
 - Barnet Employment Land Review
 - Barnet Heat Map
 - Barnet's Housing Needs Study 2006
 - Barnet's Infrastructure Delivery Plan
 - Barnet Open Spaces, Sport and Recreational Facilities Needs Assessment
 - Barnet Playing Pitch Assessment
 - Barnet's Tall Buildings Study
 - Barnet Town Centres Floorspace Needs Assessment and 2010 Update
 - Barnet Transport Assessment
 - BRE Housing Stock Model Update for Barnet 2009
 - Crime, Disorder and Substance Misuse Strategic Assessment
 - Joint Strategic Needs Assessment for Health and Social Care

- London Biodiversity Action Plan
- London Strategic Housing Land Availability Assessment
- London Town Centre Health Check Analysis Report
- London Regional Landscape Framework
- North London Strategic Housing Market Assessment
- North London Strategic Flood Risk Assessment

Production Timetable

- 4.5 The Town & Country Planning (Local Development) (England) Regulations 2004 and the Town & Country Planning (Local Development) (England) (Amended) Regulations 2008 set out the preparation procedures which local authorities must follow when preparing LDF documents.
- 4.6 The LDS has been prepared with a consideration to:
- Ensure the most efficient use of the council's and key partner's resources.
 - Maintain the realism of the overall programme so that milestones can be delivered.
 - Explore co-production and at a minimum ensure coordination with the preparation of other council strategies.
 - Maximise the involvement of external stakeholders in preparing LDF documents.
- 4.7 The Core Strategy is the key LDF document which sets out the overall vision and spatial strategy for Barnet. As all other elements of Barnet's LDF are required to be in conformity with the Core Strategy, it is a priority that it is adopted as soon as is practicable.
- 4.8 In order to reduce the risks of the document becoming unsound and unmanageable we have decided to delete the Site Development Policies DPD and create two new DPDs which focus separately on Site Allocations and Development Management Policies. This will provide greater flexibility for future revisions. In order to ensure meaningful engagement with these documents, we will set out our preferred approach as the basis for public consultation at the Regulation 25 stage. This will be followed by another period of public consultation at the Regulation 27 to 30 stages known as publication.
- 4.9 Barnet is working jointly with other members of the North London Waste Authority to produce the North London Waste Plan. The timetable for this and other documents is set out in **Appendix 4**.

Risk Assessment

- 4.10 This LDS identifies a range of LDF documents which by statute will have to be prepared. Failure to undertake this work or to undertake it such that the outputs are not fit for purpose would expose the council to both legal and financial risk. **Appendix 5** sets out the council's risk assessment associated to the production of the LDS.

Decision Making and Governance

- 4.11 All the higher level LDF documents will be considered initially by the cross-party LDF Member Steering Group which will oversee the preparation of policies and guide officers.²

² Separate organisational arrangements will oversee decision making on the North London Waste Plan DPD.

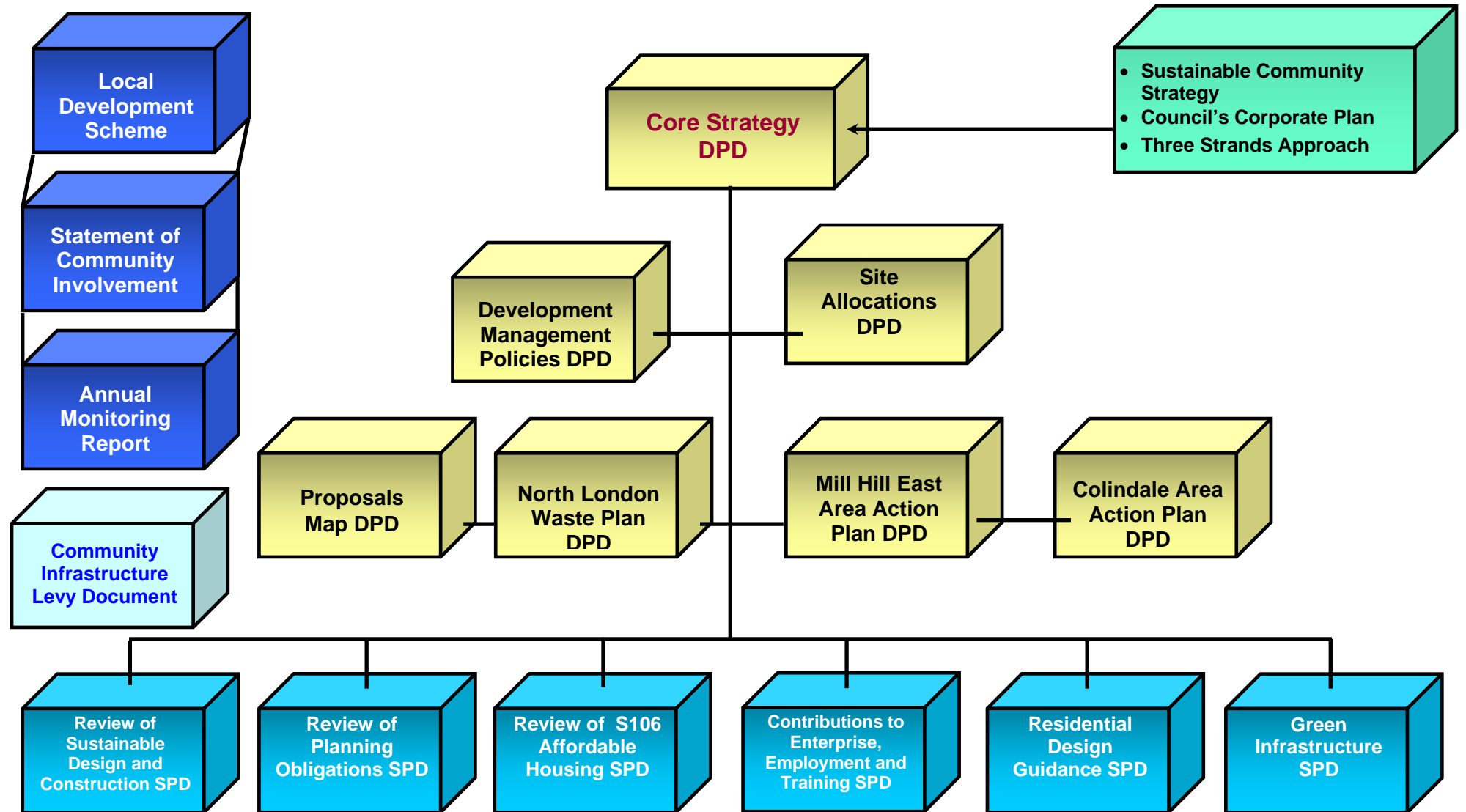
- For the most important LDF documents – DPDs – the Cabinet will give further oversight by approving the document at all stages prior to consultation and recommending to the full Council for the adoption of the DPD.
- For the second rank of LDF documents – SPDs – Cabinet approval will be required in order for the document to be adopted and become official council policy.
- For Community Infrastructure Levy (CIL) - the Cabinet Resources Committee will give further oversight by approving the document prior to consultation and adoption with a recommendation to the full Council for the adoption of the document.

- 4.12 The LDF Member Steering Group comprises the Cabinet Member for Housing, Planning and Regeneration, the Cabinet Member for Environment, the Council's design and heritage champion plus a lead member from each minority party. The Cabinet Member for Housing, Planning and Regeneration as chairman of the Steering Group is entitled to invite other Members of the Council to participate in the efficient working of the Group.
- 4.13 The LDF Member Steering Group will be supported by a LDF Strategic Steering Group (composed of senior council officers including the Deputy Chief Executive and Director of Planning, Housing and Regeneration).
- 4.14 All LDF documents will accord with strategies and programmes which are the product of partnership working with members of Barnet's Local Strategic Partnership – the One Barnet Partnership Board as of March 2011 (Barnet College, CommUNITY Barnet, Metropolitan Police, Middlesex University and NHS Barnet).

5 Monitoring and Review of Development Plan Policies

- 5.1 One of the main objectives of the new folder type system of development plans is to respond quickly to changing circumstances. To enable local authority policy making to be flexible, the impact of planning policies 'on the ground' must be monitored.
- 5.2 In common with all other local authorities, Barnet prepares an *Annual Monitoring Report* (AMR) for each financial year. The purpose of the AMR is twofold. It monitors the progress on LDF document production and whether the milestones set out in the LDS are being achieved. In cases where there is slippage, it is the purpose of the AMR to explain the reasons for the delay. Secondly the AMR monitors the effectiveness of planning policies and performance on meeting targets such as the number of new homes completed.
- 5.3 The government encourages plan-making to be continuous (with the council regularly preparing and reviewing its various LDF documents), which means the LDS itself should be regularly reviewed. It is Barnet's intention that this LDS should prevail for the medium-term, and significant efforts have been made to ensure that it is robust and will have a long 'shelf life', but the council will amend it if it considers it necessary in light of:
- The actual progress in preparing LDF documents and completing the various associated projects, compared with the targets and milestones in this LDS (this is a compulsory element of the *Annual Monitoring Report*).
 - The actual impact of saved planning policies contained in the *Unitary Development Plan* and in the key LDF documents as they emerge and are adopted.
 - Any changing requirements of national and regional policy objectives and targets.
- 5.4 It is in the light of such 'stock taking' that Barnet may decide to update its LDS, although any revisions to it will have to be submitted to the Mayor of London for approval.

Appendix 1 – Barnet’s Local Development Framework Structure

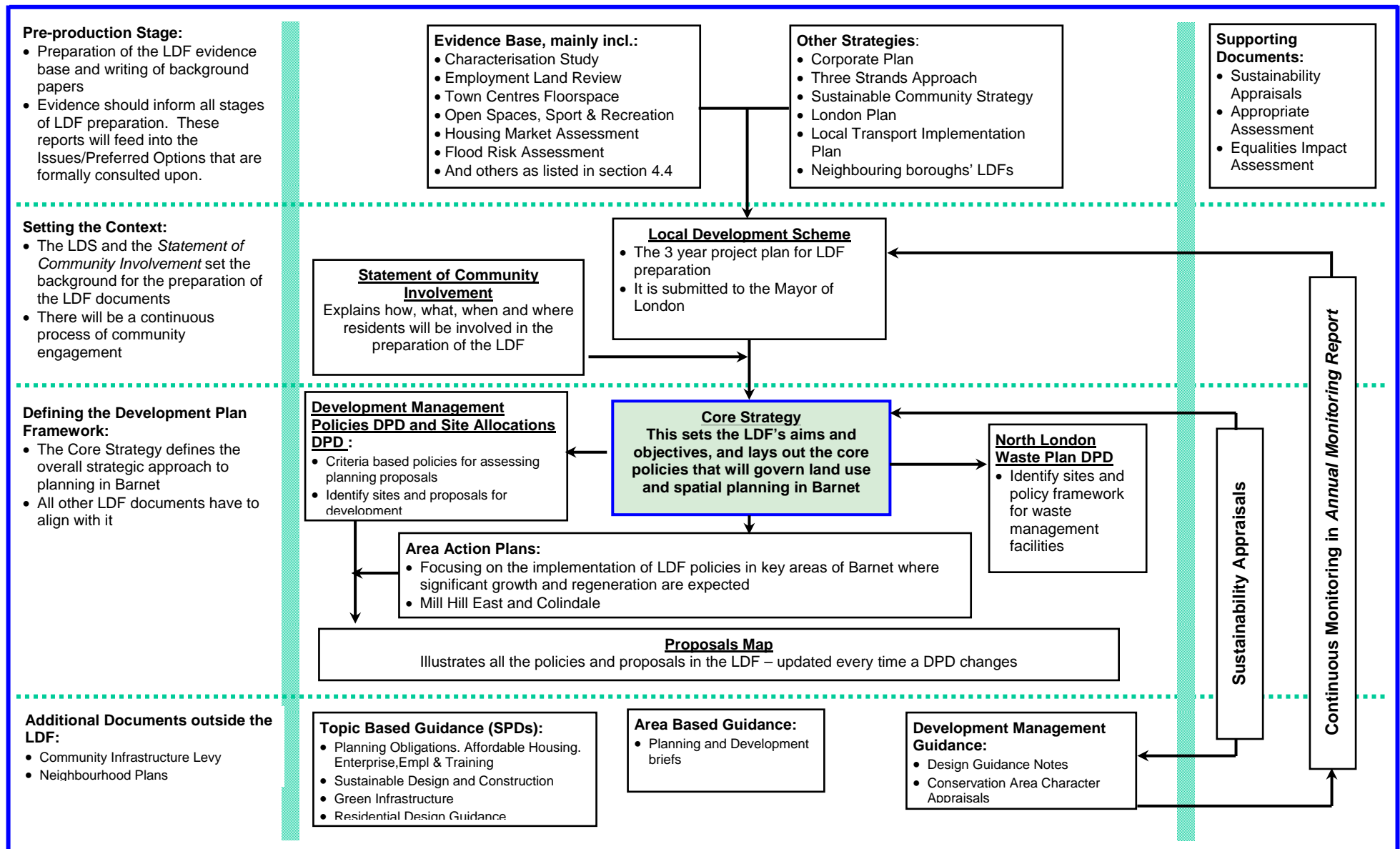


Appendix 2 – The LDF Preparation Timetable

	Jan 2010 to Dec 2010												Jan 2011 to Dec 2011												Jan 2012 to Dec 2012											
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
DPDs																																				
Core Strategy	[Hatched]												[Hatched]												[Hatched]											
Development Management Policies	[Hatched]												[Hatched]												[Hatched]											
North London Waste Plan	[Hatched]												[Hatched]												[Hatched]											
Site Allocations	[Hatched]												[Hatched]												[Hatched]											
Proposals Map	Proposals Map																																			
SPDs - Design																																				
Sustainable Design and Construction - Revision	[Hatched]												[Hatched]												[Hatched]											
Green Infrastructure	[Hatched]												[Hatched]												[Hatched]											
Residential Design Guidance	[Hatched]												[Hatched]												[Hatched]											
SPDs - S106 Contributions																																				
Contributions to Enterprise, Employment and Training	[Hatched]												[Hatched]												[Hatched]											
Review of Planning Obligations	[Hatched]												[Hatched]												[Hatched]											
Review of Affordable Housing	[Hatched]												[Hatched]												[Hatched]											
Other LDF Documents																																				
Community Infrastructure Levy-Charging Schedule	[Hatched]												[Hatched]												[Hatched]											
Statement of Community Involvement	[Hatched]												[Hatched]												[Hatched]											

KEY:			
Document Production	Consultation on Preferred Approach	Publication / Pre-Submission Consultation	Submission
Examination Stage	Independent Examination	Adoption of Document	SPD/SCI/CIL Consultation
Pre-Submission Amendments Consultation			

Appendix 3 – The LDF Documents and Their Inter-relationships



Appendix 4 – Barnet’s Local Development Documents

Table A4.1: Core Strategy DPD

Title	Core Strategy DPD
Purpose	<ul style="list-style-type: none"> • To provide the long-term vision for Barnet, reflect the direction and spatial aspirations of Barnet’s <i>Sustainable Community Strategy</i> • To reflect the <i>Three Strands Approach</i> in shaping the kind of place that Barnet will be in the future, balancing the needs of residents, businesses and future generations • To provide the strategic objectives for the future development of the borough, and in turn the monitoring and implementation framework. • All other LDF documents will have to conform to the Core Strategy once it has been adopted.
Project Manager	Planning Policy Manager
Linkage to the UDP Saved Polices	<ul style="list-style-type: none"> • The Core Strategy will replace Part 1 and those parts of Part 2 of the Unitary Development Plan which lay out the current strategic vision and monitoring/implementation frameworks. • The Core Strategy will provide a strategic link with the ‘saved’ suite of policies on Brent Cross – Cricklewood, C1-11, (as listed in Appendix 6).
Chain of Conformity	<ul style="list-style-type: none"> • In accordance with national planning policy guidance/statements • In general conformity with the <i>London Plan</i>
Production Timescales	<ul style="list-style-type: none"> • Consult statutory bodies on scope of Sustainability Appraisal – June 2008 • Consultation on Direction of Travel (Preferred Stage) – Reg 25 stage – November 2009 • Consultation on Publication (Submission) – Regs 27 to 29 – October 2010 • Consultation on Pre-Submission Amendments – Regs 27 to 29 – May 2011 • Submission to Secretary of State – Reg 30 – July 2011 • Examination by the Planning Inspectorate – Reg 34 – September 2011 • Adoption – Reg 36 – December 2011
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> • Strategic Planning and Regeneration • Development Management • Chief Executive’s Service • LDF Strategic Steering Group • LDF Member Steering Group • Officers nominated by other Directorates
Time horizon of document	<ul style="list-style-type: none"> • 15 years from adoption.

Table A4.2: Development Management Policies DPD

Title	Development Management Policies DPD
Purpose	<ul style="list-style-type: none"> • A set of criteria-based policies in accordance with the Core Strategy, against which planning applications for the development and use of land and buildings will be considered. • The policy focus will be on the protection of the natural, visual and residential environment, design, highway and transport issues, and protecting the vitality and viability of town centres.
Project Manager	Planning Policy Manager
Linkage to the UDP Saved Policies	<ul style="list-style-type: none"> • Will be based upon and develop/review the range of saved policies in Part 2 of the Unitary Development Plan
Chain of Conformity	<ul style="list-style-type: none"> • In accordance with national planning policy guidance/statements • In general conformity with the <i>London Plan</i> • In conformity with Barnet's <i>Core Strategy</i>
Production Timescales	<ul style="list-style-type: none"> • Consult statutory bodies on scope of SA – June 2008 • Consultation on Preferred Approach – Reg 25 stage – October 2010 • Consultation on Publication (Submission) – Regs 27 to 29 – May 2011 • Submission to Secretary of State – Reg 30 – July 2011 • Examination by the Planning Inspectorate – Reg 34 – September 2011 • Adoption – Reg 36 – December 2011
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> • Strategic Planning and Regeneration • Development Management • Chief Executive's Service • Ward Members • LDF Strategic Steering Group • LDF Member Steering Group • Officers nominated by other Directorates
Time horizon of document	<ul style="list-style-type: none"> • 10 years

Table A4.3: Site Allocations DPD

Title	Site Allocations DPD
Purpose	<ul style="list-style-type: none"> • To identify sites and proposals for development in order to ensure the vision, objectives and targets of the Core Strategy are met.
Project Manager	Planning Policy Manager
Linkage to the UDP Saved Policies	<ul style="list-style-type: none"> • Will take forward unimplemented sites in UDP Schedule of Proposals
Chain of Conformity	<ul style="list-style-type: none"> • In accordance with national planning policy guidance/statements • In general conformity with the <i>London Plan</i> • In conformity with Barnet's <i>Core Strategy</i>

Title	Site Allocations DPD
Production Timescales	<ul style="list-style-type: none"> • Consult statutory bodies on scope of SA – June 2008 • Consultation on Preferred Approach – Reg 25 stage – October 2011 • Consultation on Publication (Submission) – Regs 27 to 29 – January 2012 • Submission to Secretary of State – Reg 30 – May 2012 • Examination by the Planning Inspectorate – Reg 34 – July 2012 • Adoption – Reg 36 – October 2012
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> • Strategic Planning and Regeneration • Development Management • Chief Executive's Service • Ward Members • LDF Strategic Steering Group • LDF Member Steering Group • Officers nominated by other Directorates
Time horizon of document	<ul style="list-style-type: none"> • 10 years

Table A4.4 : North London Waste Plan DPD

Title	North London Waste Plan DPD
Purpose	<ul style="list-style-type: none"> • To identify sites for development of waste management facilities • To provide a policy framework against which planning applications for waste management facilities can be considered.
Project Manager	Principal Planner – Planning Policy Team
Linkage to the UDP Saved Policies	<ul style="list-style-type: none"> • UDP Policy GWaste replaced by Core Strategy Policy CS14 on Waste Disposal
Chain of Conformity	<ul style="list-style-type: none"> • In accordance with national planning policy guidance/statements • In general conformity with the <i>London Plan</i> • In conformity with Barnet's <i>Core Strategy</i>
Production Timescales	<ul style="list-style-type: none"> • Consult statutory bodies on scope of SA – July 2007 • Consultation on Preferred Options – Reg 25 stage – October 2009 • Consultation on Publication (Submission) – Regs 27 to 29 – May 2011 • Submission to Secretary of State – Reg 30 – September 2011 • Examination by the Planning Inspectorate – Reg 34 -December 2011 • Adoption – Reg 36 – April 2012
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> • Mouchel – lead consultants • Members of the Planning Members Group, Heads of Planning Group and the Planning Officers' Group of Barnet, Camden, Enfield, Hackney, Haringey, Islington and Waltham Forest • Strategic Planning and Regeneration • Officers in Environmental and Operations
Time horizon of Document	<ul style="list-style-type: none"> • 10 years as a minimum but with a view to meet longer term needs

Table A4.5: Proposals Map

Title	Proposals Map DPD
Purpose	<ul style="list-style-type: none"> To allocate sites for particular land use and development proposals included in any adopted development plan document and set out the areas to which specific policies apply.
Project Manager	Planning Policy Manager
Linkage to the UDP Saved Policies and the Replacement Policies	<ul style="list-style-type: none"> The UDP Proposals Map provides the base map for necessary updates arising from the adoption of LDF documents such as the North London Waste Plan, Development Management Policies and Site Allocations DPDs.
Chain of Conformity	<ul style="list-style-type: none"> In accordance with national planning policy guidance/statements In general conformity with the <i>London Plan</i> In conformity with Barnet's <i>Core Strategy</i>
Production Timescales	<ul style="list-style-type: none"> Production will be continuous
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> Strategic Planning and Regeneration Development Management Chief Executive's Service Officers nominated by the Assistant Director of Strategic Planning and Regeneration and other Directorates
Time horizon of document	<ul style="list-style-type: none"> The Proposals Map will be updated when new boroughwide DPDs are adopted

Table A4.6: Review of Statement of Community Involvement

Title	Statement of Community Involvement
Purpose	<ul style="list-style-type: none"> To update SCI in accordance with new Regulations and to clearly set out how the community will be involved in the preparation of Local Development Framework documents and development management decision making.
Project Manager	Principal Planner in the Policy Team
Chain of Conformity	<ul style="list-style-type: none"> In accordance with Town and Country Planning Regulations (England) 2004 and the Town & Country Planning (Local Development) (England) (Amended) Regulations 2008
Production Timescales	<ul style="list-style-type: none"> Pre-production - February 2012 Production - Prepare draft document and undertake statutory public consultation – May 2012 Assessment of Representations and issue revised SCI – September 2012 Adoption – December 2012
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> Strategic Planning and Regeneration Development Management Chief Executive's Service Officers nominated by the Assistant Director of Strategic Planning and Regeneration and other Directorates

Table A4.7: Community Infrastructure Levy - Charging Schedule

Title	Community Infrastructure Levy - Charging Schedule
Purpose	To set a charging schedule for CIL which will become the primary means of funding local infrastructure
Project Manager	Planning Policy Manager
Chain of Conformity	<ul style="list-style-type: none"> In accordance with Community Infrastructure Levy Regulations (2010)
Provisional Production Timescales	<ul style="list-style-type: none"> Pre-production - Start preparation of the evidence base – October 2010 Production - Prepare draft CIL charging schedule and undertake statutory public consultation – July 2011 Second round of consultation - September 2011 Assessment of Representations and submit revised CIL charging schedule to Planning Inspectorate – December 2011 Examination in Public - January 2012 Adoption – April 2012
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> Strategic Planning and Regeneration Development Management Officers nominated by other Directorates Chief Executive's Service

Table A4.8: Contributions to Enterprise, Employment and Training SPD

Title	Contributions to Enterprise, Employment and Training SPD
Purpose	<ul style="list-style-type: none"> To ensure residents have the opportunities to access skills training and new employment provision within the borough To support new provision of affordable workspace and affordable shops.
Project Manager	Principal Planner in the Policy Team
Linkage to emerging policies in Barnet's Local Development Framework	Supplements replacements for UDP policies on : <ul style="list-style-type: none"> Policy IMP1 – Priorities for Planning Obligations replaced by CS15
Production Timescales	<ul style="list-style-type: none"> Pre-production - Start preparation of the evidence base – September 2011 Production - Prepare draft document and undertake statutory public consultation – February 2012 Assessment of Representations and issue revised SPD – May 2012 Adoption – June 2012
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> Strategic Planning and Regeneration Officers nominated by other Directorates

Table A4.9: Review of Planning Obligations SPD

Title	Planning Obligations SPD
Purpose	<ul style="list-style-type: none"> To update Planning Obligations SPD adopted in January 2007 to reflect new policy approach as set out in Barnet's adopted Core

	<p>Strategy and Development Management Policies DPDs.</p> <ul style="list-style-type: none"> To reflect introduction of Community Infrastructure Levy and restrictions on use of Planning Obligations
Project Manager	Principal Planner in the Policy Team
Linkage to emerging policies in Barnet's Local Development Framework	<p>Supplements replacements for UDP policies:</p> <ul style="list-style-type: none"> Policy IMP 1 – Priorities for Planning Obligations replaced by CS15 Policy IMP 2 – Use of Planning Obligations replaced by CS15
Production Timescales	<ul style="list-style-type: none"> Pre-production - Start preparation of the evidence base – January 2012 Production - Prepare draft document and undertake statutory public consultation – April 2012 Assessment of Representations and issue revised SPD – July 2012 Adoption – August 2012
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> Strategic Planning and Regeneration Development Management Officers from the Resources Directorate Officers nominated by the Assistant Director of Strategic Planning and Regeneration and other Directorates

Table A4.10: Review of Affordable Housing SPD

Title	Affordable Housing SPD
Purpose	<ul style="list-style-type: none"> To update Affordable Housing SPD adopted in January 2007 to reflect new policy approach as set out in Barnet's adopted Core Strategy and Development Management Policies DPDs.
Project Manager	Principal Planner in the Policy Team
Linkage to emerging policies in Barnet's Local Development Framework	<p>Supplements replacements for UDP policies:</p> <ul style="list-style-type: none"> Policy H5 – Affordable Housing replaced by CS4 Policy H8 – Affordable Housing – Commuted Payments replaced by CS4 and DM10
Production Timescales	<ul style="list-style-type: none"> Pre-production - Start preparation of the evidence base – January 2012 Production - Prepare draft document and undertake statutory public consultation – April 2012 Assessment of Representations and issue revised SPD – July 2012 Adoption – August 2012
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> Strategic Planning and Regeneration Development Management Officers nominated by the Assistant Director of Strategic Planning and Regeneration and other Directorates Officers from the Resources Directorate

Table A4.11: Review of Sustainable Design and Construction SPD

Title	Sustainable Design and Construction SPD
Purpose	<ul style="list-style-type: none"> To update SPD to ensure that requirements reflect changes to generic environmental standards and advances in technology and design.

Project Manager	Principal Planner in the Policy Team
Linkage to emerging policies in Barnet's Local Development Framework	Supplements replacements for UDP policies on : <ul style="list-style-type: none"> • Policy GBEnv2 – Design replaced by CS1, 5 and DM01 and 02 • Policy GSD – Sustainable Development replaced by CS1, 13 and DM04 • Policy GBEnv4 – Special Area replaced by CS5, 7 and DM06, 15 and 16
Production Timescales	<ul style="list-style-type: none"> • Pre-production - Start preparation of the evidence base – January 2011 • Production - Prepare draft document and undertake statutory public consultation – September 2011 • Assessment of Representations and issue revised SPD – November 2011 • Adoption – December 2011
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> • Strategic Planning and Regeneration • Development Management • Officers nominated by the Assistant Director of Strategic Planning and Regeneration and other Directorates • Officers from the Building Control Service

Table A4.12: Residential Design Guidance SPD

Title	Residential Design Guidance SPD
Purpose	<ul style="list-style-type: none"> • To provide design guidelines for places with a consistent and coherent architectural character • To provide design guidelines for infill development
Project Manager	Principal Planner in the Policy Team
Linkage to emerging policies in Barnet's Local Development Framework	Supplements emerging design framework in Development Management Policies DPD – Policy DM01
Production Timescales	<ul style="list-style-type: none"> • Pre-production - Start preparation of the evidence base – January 2012 • Production - Prepare draft document and undertake statutory public consultation – June 2012 • Assessment of Representations and issue revised SPD – October 2012 • Adoption – November 2013
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> • Strategic Planning and Regeneration • Development Management • Officers nominated by the Assistant Director of Strategic Planning and Regeneration and other Directorates • Officers from the Resources Directorate

Table A4.13: Green Infrastructure SPD

Title	Green Infrastructure SPD
Purpose	<ul style="list-style-type: none"> • Green infrastructure is the network of green spaces, places and features that thread through, surround urban areas and connect town to country • To provide guidance on landscaping, trees, biodiversity and sustainable urban drainage systems to reflect new policy approach as set out in Barnet's adopted Core Strategy and Development Management Policies DPDs.
Project Manager	Principal Planner in the Policy Team
Linkage to emerging policies in Barnet's Local Development Framework	Supplements emerging design framework in Development Management Policies DPD – Policy DM 16
Production Timescales	<ul style="list-style-type: none"> • Pre-production - Start preparation of the evidence base – January 2012 • Production - Prepare draft document and undertake statutory public consultation – June 2012 • Assessment of Representations and issue revised SPD – October 2012 • Adoption – November 2013
Resources – Project team members and/or key stakeholders	<ul style="list-style-type: none"> • Strategic Planning and Regeneration • Development Management • Officers nominated by the Assistant Director of Strategic Planning and Regeneration and other Directorates

Appendix 5 – Local Development Scheme – Risk Assessment

Risk	Probability	Impact	Avoidance Process
Loss of personnel or key personnel diverted to other duties	Medium/High	Delay in programme	<ul style="list-style-type: none"> The Assistant Director of Strategic Planning and Regeneration, Assistant Director of Development Management allocates experienced staff from other duties or appoints temporary staff. Build 'buffers' into project plans.
Underestimate of staff resources needed	Medium	Delay in programme	<ul style="list-style-type: none"> Regular reviews of team work programme by Planning Policy (LDF) Manager and the Assistant Director of Strategic Planning and Regeneration
Programme delayed because of backlog at Planning Inspectorate	Medium	Delay in Examination in Public and therefore in programme	<ul style="list-style-type: none"> Monitor progress of DPD production so that estimate of when Examination in Public is needed is robust. Maintain communication channels with the Mayor of London and the Planning Inspectorate.
Delay in political agreement or change in political priorities	Medium	Delay in programme	<ul style="list-style-type: none"> Utilise delegated powers where they are available. Regular progress briefing for councillors via the LDF Member Steering Group.
Failure to appoint consultants	Low/Medium	Delay in programme	<ul style="list-style-type: none"> Early re-prioritisation of those areas where consultancy is needed.
Poor evidence as part of Infrastructure Delivery Plan	Medium	DPD is found not fit for purpose	<ul style="list-style-type: none"> Target resources to cover evidence gaps particularly on transport infrastructure Identify any secondary data sources.
Delay in contract completion by consultants	Medium	Delay in programme	<ul style="list-style-type: none"> Project Managers have specific responsibility for monitoring the performance of consultants.
Budget constraints	Medium	Failure to appoint staff or consultants or to carry out adequate community engagement	<ul style="list-style-type: none"> LDF Strategic Steering Group to regularly review the overall programme and budgets specifically. The Assistant Director of Strategic Planning and Regeneration to identify specific budget requirement for each part of the LDF's preparation.
Major DPD faces legal challenge	Medium	DPD is found not fit for purpose	<ul style="list-style-type: none"> Ensure all statutory guidance and processes governing LDF preparation are followed and DPDs are 'sound'. Use of Planning Advisory Service self-assessment toolkit
Skills Gaps	Medium/High	Particularly with regard to	<ul style="list-style-type: none"> Appoint specialist consultants. Training for existing staff in

		sustainability appraisals and economic viability work	sustainability appraisals / economic viability assessments if cost-effective.
Insufficient joined-up working from corporate interests and One Barnet Partnership members	Medium	Identification by the Planning Inspectorate of problems with the 'soundness' of a given DPD	<ul style="list-style-type: none"> • Use of LDF Strategic Steering Group to ensure effective corporate working • Regular updates on LDF to One Barnet Partnership Boards
Confusion over conformity with the London Plan	Medium / High	Identification by the Planning Inspectorate of problems with the 'soundness' of a given DPD	<ul style="list-style-type: none"> • Regular meetings with the Mayor of London to address conformity issues with existing and emerging London Plan while it is subject to review. • Liaise with other London boroughs to ensure clear and consistent guidance is provided by the Mayor.

Appendix 6 – Suite of ‘Saved’ UDP Policies on Brent Cross – Cricklewood

- Policy GCrick Cricklewood, Brent Cross and West Hendon Regeneration Area
- Policy C1 Comprehensive Development
- Policy C1(A) West Hendon
- Policy C2 Urban Design – High Quality
- Policy C3 Urban Design – Amenity
- Policy C4 Sustainable Design
- Policy C5 West Hendon and Cricklewood Town Centres
- Policy C6 Brent Cross New Town Centre
- Policy C7 Transport Improvements
- Policy C8 Parking Standards
- Policy C9 Housing and Community Development
- Policy C10 Employment
- Policy C11 Implementation

Appendix 7 – Barnet’s Policy Guidance and Documents Outside the LDF

- **Existing Supplementary Planning Guidance**

Cricklewood, Brent Cross and West Hendon Regeneration Area Development Framework (December 2005)

- **Programme for Town Centre Frameworks**

	Town Centres	Status (at present)	Indicative adoption date
1	New Barnet	Adopted	November 2010
2	Chipping Barnet	Consultation draft	tbc
3	Edgware	Consultation draft	Summer 2011
4	Finchley Church End	Consultation draft	Summer 2011
5	North Finchley	tbc	

Appendix 8 – Design Guidance Notes and Conservation Area Character Appraisals

Design Guidance Notes

- Design Guidance Note No. 1, Advertising and Signs (1993)
- Design Guidance Note No. 2, The Selection and Siting of Satellite Antennae (1993)
- Design Guidance Note No. 3, The Construction of Hard-standings and Vehicular Crossovers (2011)
- Design Guidance Note No. 4, The Removal or Alteration of Chimney Stacks (1993)
- Design Guidance Note No. 5, Extensions to Houses (2010)
- Design Guidance Note No. 6, The Replacement of Windows and Doors (1993)
- Design Guidance Note No. 7, Residential Conversions (1994)
- Design Guidance Note No. 8, Materials and Colour (1995)
- Design Guidance Note No. 9, Walls, Fences and Gates (1994)
- Design Guidance Note No. 10, Shopfronts (2011)
- Design Guidance Note No. 11, Porches (1995)
- Design Guidance Note No. 12, Designing to Reduce Crime (2000)

Conservation Area Character Appraisals

1. Character Appraisal, Monken Hadley (2006)
2. Character Appraisal, Watling Estate Conservation Area (2007)
3. Character Appraisal, Mill Hill Conservation Area (2008)
4. Character Appraisal, Totteridge Conservation Area (2008)
5. Character Appraisal, Golders Green Town Centre (1998), draft being prepared (2011)
6. Character Appraisal, Church End, Finchley – Draft being prepared (2011)
7. Character Appraisal, Church End, Hendon – No existing Character Appraisal
8. Character Appraisal, The Burroughs, Hendon – No existing Character Appraisal
9. Character Appraisal, Finchley Garden Village – No existing Character Appraisal
10. Character Appraisal, Hampstead Garden Suburb (2010)
11. Character Appraisal, College Farm – No existing Character Appraisal
12. Character Appraisal, The Railway Terraces, Cricklewood Conservation Area (1998)
13. Character Appraisal, Hampstead Village (Heath Passage) - No existing Character Appraisal
14. Character Appraisal, Bishop's Avenue, Hampstead Garden Suburb Conservation Area (1999)
15. Character Appraisal, Glenhill Close (2002)
16. Character Appraisal, Wood Street Conservation Area (2007)
17. Character Appraisal, Moss Hall Crescent – No existing Character Appraisal