



Delivery Unit: *Barnet with Cambridge Education*

Consultation and Engagement Plan

Special Provision Fund Allocation for Barnet

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Date:	15/02/2018
Version:	04

This Consultation and Engagement Plan is a live document that should be continuously referred to and updated as you progress through the stages of the project.

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1. Introduction

Barnet Council is committed to involving local people in shaping their area and the services they receive. Consultation and engagement is one of the key ways the council interacts with and involves local communities and residents, providing them with opportunities to:

- gain greater awareness and understanding of what the council does
- to voice their views and know how they can get involved
- to have their views fed into the democratic decision making process

This plan aims to provide an effective consultation and engagement programme to help inform the council's planning and decision making with regard to pupils with special educational needs and disabilities.

2. Consultation and engagement aims and objectives

This consultation aims to consult with schools, FE colleges and other institutions, parents, children and young people and other stakeholders in order to:

- Understand gaps in local provision
- Where in the borough additional provision should be provided
- Build on successful projects and improve outcomes for all children and young people with SEND

3. Key milestones

Date	Key Milestones
By Wednesday 14 March 2018	Local authorities must publish the short plan on their local offer page
Summer 2018	local authorities that have published the plan and consulted with parents, carers and young people will receive the first tranche of funding
March 2019	local authorities should update and republish their plan to show what they have spent on so far
Summer 2019	local authorities will receive the second tranche of funding
March 2020	local authorities should update and republish their plan again
Summer 2020	local authorities will receive the second tranche of funding
March 2021	local authorities should update and republish their plan a final time, to show how all money was eventually spent

4. Key Stakeholders

Key stakeholders	Consultation Methods	Promoting the consultation
Parents and carers of CYP with SEND	Engage Barnet	School Circular
All local Education providers	Online Survey	Engage Barnet
FE colleges	Focus groups	Briefings and presentations to key stakeholder groups
Special Schools	Workshops	Partners newsletters and circulation lists
Mainstream schools	Presentations	Governors Briefing/Letter
The Local Authority	Barnet Parent Carer Forum	Presentations on the WWCIB Site
Partners from Health and Social Care	Barnet Development Team - Youth	
Children and young people		

5. Outline of consultation approach

Between January 2016 and January 2018, the process of consultation with stakeholders has been ongoing. This has included:

1. Consultation on Future Provision of SEN in Barnet - 2016
2. Briefing to Headteachers in Feb 17
3. Governors presentation in Feb 17
4. Commencement of termly meetings with BPCF
5. Annual SEND Conference – April 17
6. Meeting with Youth Group (Summer 2017)
7. Meeting with Headteachers at Network Meetings – Winter Term 17
8. Strategic Partnership Board
9. SEND Partnership Board – Throughout the year
10. Children, Education and Library Services Committee

6. Consultation and Engagement Detailed Plan: Special Provision Fund Allocation

Level of Engagement	Specific Group	Method	Dates
Consultation on Future Provision of SEN in Barnet	Parents and Carers of CYP with SEND, schools and Colleges	Consultation on Engage Barnet	Results discussed at CELS Committee 14 June 2016
Briefing to Headteachers in	Primary and Secondary Heads	Presentation to Headteachers	23 Feb 2017
Commencement of termly meetings with BPCF	Parents and Carers of CYP with SEND	Meeting with Parents	Termly
Annual SEND Conference	Parents and Carers of CYP with SEND	Presentation and meeting with Parents	19 April 2017
Presentation to school governors	School Governors	Presentation to School Governors	21 June 2017
Meeting with Barnet Development Team - Youth	CYP with SEND	Meeting with young people	Summer 2017
Headteachers Network Meetings	Primary and Secondary Heads	Presentation to Headteachers	19 October 2017
Strategic Partnership Board	Council and partners	Presentation	28 September 2016 3 November 2016 2 February 2017 4 May 2017 20 September 2017 29 November 2017
SEND Partnership Board	Council and partners	Presentation	13 October 2016 16 January 2017 18 May 2017 18 October 2017 24 January 2018
Children, Education and Library Services Committee	Council and partners	Report and presentation	14 June 2016 15 November 2017
SEN Strategy Consultation	Parents and Carers of CYP with SEND, schools and Colleges	Consultation on Engage Barnet	27 November 2017 to 31 January 2018