

# CLAIM FOR COUNCIL TAX DISCOUNT OR EXEMPTION

London Borough of Barnet  
Local Taxation  
PO Box 237  
Erith  
DA8 9HJ

Council Tax Reference:

Date:

☎: 020 8359 2608

✉: [local.taxation@barnet.gov.uk](mailto:local.taxation@barnet.gov.uk)

## SEVERE MENTAL IMPAIRMENT

### PLEASE COMPLETE IN BLOCK CAPITALS

#### 1. The Dwelling

Address:

How many people aged over 18 live in the dwelling?

#### 2. Person liable to pay Council Tax

Full Name:

Address (if different to the above mentioned dwelling):

Postcode:

**Person filling in this form** (if different to the liable person):

Full Name:

Address (if different to the above mentioned dwelling):

Postcode:

#### 3. The Severely Mentally Impaired Person

Full Name:

Which of the following benefits does the person receive? (Please tick appropriate box)

- Incapacity benefit or Employment Support Allowance
- Attendance allowance
- Severe disablement allowance
- Unemployment supplement
- The highest or middle rate care component of a disability living allowance
- An increased rate of disablement pension for constant attendance
- Disability working allowance (but only if entitlement is because of prior receipt of incapacity benefit or severe disablement allowance)
- Constant attendance allowance payable under the industrial injuries or war pension schemes
- Unemployability allowance payable under the industrial injuries or war pension schemes
- Income support which includes a disability premium on grounds which include incapacity to work
- Retirement Pension where the person concerned would have qualified for one of the above except that they are over pensionable age
- Universal Credit (Limited capability for work must be included)
- Standard or enhanced rate of the daily living component of PIP

When did the benefit commence?

Day

Month

Year

## Explanatory Notes

The information given in this form will be used to decide if you are entitled to a Council Tax discount or exemption. Severely mentally impaired persons are disregarded when counting the number of residents for discount purposes.

An exemption may apply if all the residents of a property are severely mentally impaired. If there is more than one severely mentally impaired person living in the dwelling you will need to complete a separate form for each person.

In order to qualify the severely mentally impaired person must be entitled to one of the benefits listed in section 3 overleaf and must have a certificate from a registered medical practitioner.

### If you give false information deliberately you may be subject to a financial penalty

We must protect the public funds we handle and so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information, for the same purposes, with other organisations which handle public funds.

## Declaration

I declare that the information given in this form is correct to the best of my knowledge

Signed:

Full Name:

Date:

Telephone number (optional):

**Please return this form and make sure that you have enclosed evidence of benefit entitlement and that the certificate below has been signed by the severely mentally impaired person's doctor.**

## Certificate of Severe Mental Impairment

### To be completed by Registered Medical Practitioner

I certify that in my opinion the person named in section 3 overleaf is  is not suffering from  severe mental impairment for the purpose of the Local Government Finance Act 1992 (i.e. Severe mental impairment of intelligence and social functioning, whatever the cause, provided that it appears to be permanent)

Date from which you consider the person to have been severely mentally impaired

Day

Month

Year

**Doctor's Full Name (IN BLOCK CAPITALS)**

**Surgery or Hospital Address**

**Doctor's Signature**

**Date**

**The certificate is for use only in applying for a Council Tax discount or exemption.**

If you would like more advice about this form or any other Council Tax matter, please telephone our office on the number shown on the front of this form.

Barnet Council is committed to plain language. If there is anything in this document which you don't understand, please let us know.