

Learning Disability Partnership Board Minutes

Meeting on 18 March 2014, 12.30pm – 4.30pm
Committee Room 1, Barnet House, 1255 High Road, London N20 0EJ



Full Board members who were at the meeting	
Rob Nicholls	Interim Head of Integrated Care: Learning Disabilities and Mental Health (LDPB Co-chair)
Mahmuda Minhaz	People's Choice (LDPB Co-chair)
Ray Booth	Chair of the Carer's Subgroup
Steyn Crous	Healthwatch Barnet
Bernice Davis	Chair of the Housing Subgroup and Voluntary Sector Representative
Rhoda Fynn	Carer Representative
Shelley Gibbons	Chair of the Day Opportunities and Community Inclusion Subgroup
Kevan Hall	Service User Rep
Richard Harris	Chair of the Speaking Up Subgroup
Lyn Huddleston	Co-Chair of the Autism Subgroup
Maria Nash	Carer Representative
Anthony Nicholson	Carer Representative
Chris Pelletier	Joint Commissioning Unit
Phillip Rackham	Service User
Molly Rayment	Chair of Health Development Subgroup
Lizzie Reeder	LD Parliament
Sue Tomlin	Joint Commissioning Unit
Alan Weinstock	Voluntary Sector Representative
Who supported the meeting	
Andrea Constantinou	Supporting Richard
Gill Fosler	Supporting Betzalel
Tracey Kane	Barnet Council
Caroline Rossi	Supporting Mahmuda
Karina Vidler	Barnet Council/Barnet CCG

Who presented to the meeting	
Minerva Ainsworth	Expect the Best (Item 7)
Cynthia Matthews	Barnet Council (Item 2)
Jasvinder Perihar	Barnet Council (Item 2)
Jessica Slater	Barnet Council (Item 8)
Katie Snowball	Expect the Best (Item 7)
Full board members who could not come to the meeting	
Sophie Doswell	Co-Chair of the Autism Subgroup
Susan Hawthorne	Healthwatch Barnet
David Holloway	Barnet and Southgate College
Betzalel Lifschitz	Service User
Chhaya Saha	Carer Representative
Lillie Stoute	Chair of Education and Employment Subgroup
Lots of subgroup members attended too.	

<p>1.</p> 	<p>Welcome and Apologies</p> <p>Rob and Mahmuda welcomed everyone to the meeting.</p> <p>Richard reminded people how to use the communication cards.</p>
<p>2.</p> 	<p>Workshop on Carer's Support</p> <p>Ray gave a presentation. He said that:</p> <ul style="list-style-type: none"> • Family carers play a very important role in the lives of people with learning disabilities. • Carers need support themselves. • Professionals should involve carers as partners. This can work well. • Supporting carers is a good way to make sure things don't get worse and lead to a crisis. <p>Jasvinder spoke about information, advice and support services for family carers.</p> <p>Cynthia told members about how involving family carers in care planning had worked well.</p> <p>Carol explained how carers take on lots of responsibilities.</p> <p>Ray said that there will be a new prevention service for people with autism, and family carers of people with autism</p>

	<p>can get help from the Carers Centre.</p> <p>People worked in small groups to think about:</p> <ul style="list-style-type: none"> • How do members of the Board and subgroups make things better for family carers? • What have they done so far? • What will they do this year? <p>Action 1: Subgroup chairs to think about that the different groups said when developing their workplans.</p> <p>The co-chairs thanked the Carers Subgroup for the interesting workshop.</p>
<p>3.</p> 	<p>Workshop on LD Commissioning Plan</p> <p>Chris said that Commissioners have listened to what people said at the 'How are we doing?' event in October.</p> <p>Commissioning have made the Barnet Learning Disability Self-Assessment Framework Action Plan for 2014-15. This plan says what Commissioning will do to help people with learning disabilities in Barnet:</p> <ul style="list-style-type: none"> • Stay Healthy • Be Safe • Live Well <p>People worked in small groups and answered these questions:</p> <ul style="list-style-type: none"> • Do you think these are the right things for Commissioning to look at over the next year? • Do you think there is anything missing? <p>Chris explained that Perpetua will use what people said to make the draft plan better.</p> <p>Action 2: Everyone to give any comments to Perpetua on the draft action plan by 17th April (email: perpetua.kamwendo@barnet.gov.uk)</p> <p>Action 3: Perpetua to bring the plan back to a future LDPB meeting.</p>

BUSINESS MEETING

4.



Healthwatch/Barnet Mencap Health Survey

Shelley gave a presentation about a survey that Barnet Mencap and Healthwatch Barnet have done. The survey asked 63 people with learning disabilities and / or autism what they need from health services in Barnet. The survey report is called 'Talk to Me'. Its recommendations include:

- Easy read documents should be used.
- People with learning disabilities and/or autism should be given extra time for their appointments.
- Healthcare professionals should make an easy read summary of the appointment that can be given to the patient.
- An easy read feedback form should be handed out at the end of every appointment to keep a record of people's good and poor experiences.
- Healthcare professionals need to take a person-centred care approach to each person.

The health sub group is also working on these recommendations

The 'Talk to Me' report will be presented to the Health and Wellbeing Board on 20 March 2014.

5.



Views from Self-Advocacy Group

Phillip gave Ruth Carter's report on the Self-Advocacy Groups. The main points were:

- The Space group talked about the Brent Cross Shopping Centre. They spoke about how it is hard to find the toilets and how bus routes are too long.
- The Victoria Group want to learn new things like first aid, hand massage and swimming.
- The Mill Hill Group want to learn new things like music, choir, opera and drama.
- The group also want to access a touch screen computer for people with learning disabilities.



Shelley said that a dance and drama course is being run at Easter at Finchley Youth Theatre.

<p>6.</p> 	<p>LD Parliament Update</p> <p>Liz Reeder gave the update for LD Parliament. The main points were:</p> <ul style="list-style-type: none"> • LD Parliament is running a campaign called 'Love Your Vote' which aims to encourage more people with learning disabilities to vote. • There will be an LD Parliament every 2 months to give MPs more time to work on their group meetings. • LD Parliament is joining Haringey's campaign to stop further cuts which threaten services for people with all disabilities. <p>People's Choice are working with the Brent Cross regeneration project. People's Choice will make a report on access needs of people with all disabilities.</p> <p>Action 4: Everyone to give views on access issues about the new Brent Cross development as soon as possible to Benji.</p>
<p>7.</p> 	<p>Expect the Best Quality Checking Service in Barnet</p> <p>Minerva and Katie from Mencap North West London Consortium gave a presentation on Expect the Best. This is a new quality checking service funded by the Department of Health, working across 6 London boroughs including Barnet.</p> <p>Expect the Best are making sure services are delivering good quality care and support by using quality checking tools to ask questions about the support people get. Barnet Mencap is overseeing the work they do.</p> <p>Once they have information they will feed back on what is being done well and what needs improving.</p> <p>It was agreed that Expect the Best would come back in 6 months and report on their findings.</p>
<p>8.</p> 	<p>Barnet Council Adults and Communities Quality Assurance Framework</p> <p>Jessica gave a presentation on the Quality Assurance Framework which is about making sure social care staff do</p>

	<p>their work well in Barnet every day, to:</p> <ul style="list-style-type: none"> • Stop abuse and poor care happening • Get better at what they do • Remember to think about quality whenever changes are made <p>The framework is for all Adults and Communities staff including social workers and enablement officers. It is also for service providers.</p> <p>The new framework was agreed in January and the new Quality Group will meet in April.</p>
<p>9.1</p>	<p>Spoken update on the Day Opportunities and Community Inclusion Subgroup</p> <p>Shelley gave an update on the Day Opportunities and Community Inclusion subgroup. Shelley spoke about Health 4 All, Hate Crime Workshops, Bus Days and the next Healthy Happy Fun Day. This is planned for Wednesday 18th June.</p> <p>Shelley said that many people have signed up to Safe Places but not many businesses.</p> <p>Action 5: Everyone to give details of any independent shops who would like to act as a 'Safe Place' to Kevin Tait (email: safeplacesbarnet@gmail.com)</p>
<p>9.2</p>	<p>Spoken update on the Health Development Subgroup</p> <p>Molly gave an update on the Health Development Subgroup. Molly spoke about lots of work that the subgroup is doing. This includes work on Health Action Plans and Health 4 All, and training for GPs on Annual Health Checks with GPs and mental capacity.</p> <p>Molly gave out forms that have been made for GP surgeries. These are for good records to be made of people's appointments and for people to give feedback on their appointments.</p> <p>Action 6: Molly to send the health passport to Board members again.</p> <p>Action 7: Everyone to send comments to Molly on the forms</p>

	issued at the meeting.
<p>10.</p> 	<p>Minutes of the last meeting, matters arising and actions review</p> <p>The minutes were agreed as a correct record.</p> <p>People told the Board about actions they had done.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> - the Board will look at how the Autism action plan is being made to happen at the Sept / Dec 2014 meeting. - There will be some feedback about disabled parking at Vale Drive at the Board's June 2014 meeting. <p>Ray said he was fairly confident of one new carer rep. The Board will look for carer reps when all Partnership Boards recruit new members.</p>
<p>11.</p> <p>11.1</p> <p>11.2</p> <p>11.3</p>	<p>Any other business</p> <p>Delroy will distribute details about the Barnet Carer's Centre and services they provide for carers in a monthly update.</p> <p>Shelley helped Barnet and Harrow Health to make a film on giving up smoking.</p> <p>Action 8: Shelley to send a link to the board so they can watch the video which is going into a competition.</p> <p>Dawn McCarthy will try to finish the 100 words and pictures work after the next meeting of the speaking up subgroup on 1 April. She will send the final work to the subgroup so that they can check it. The subgroup can then share it with the partnership board.</p> <p>If the work cannot be completed before she leaves the council on 3 April, Dawn will make sure that it passed over to whoever takes over her role. The name of this person will be confirmed as soon as possible.</p>

<p>12.</p> 	<p>Important things we want to tell other Partnership Board's about LDPB's work</p> <ul style="list-style-type: none"> • LDPB is working hard to make sure that the views of people with LD and carers are listened to in planning and running services. • People with LD, carers and voluntary sector reps were involved in a workshop at the Board's March meeting on the LD Commissioning Plan for 2014/15. In the workshop members gave feedback on the LD Self-Assessment Framework Draft Action Plan for 2014/15. • At its March meeting, the Board's Carers Support Subgroup ran a Workshop on Family Carers. Members looked at how the Board's subgroups can make things better for carers and how they will do this in the next year. • LDPB wants to make sure that Partnership Board members are communicating well with each and passing information across Partnership Boards.
<p>13.</p> 	<p>Feedback Forms</p> <p>Rob asked people to fill in a form giving feedback on the meeting.</p>
<p>14.</p>  	<p>Next meeting:</p> <ul style="list-style-type: none"> • Tuesday 17 June 2014 • 12.30pm – 4.30pm • Committee Room 1, Barnet House, 1255 High Road, London N20 0EJ <p>Future items</p> <ul style="list-style-type: none"> • Housing Workshop • Hate Crime Workshop • Welfare Benefit Changes: to invite Job Centre Plus • Moving from children's to adult services (Transition) • Using Information Technology (such as social media)

Date Agreed	Action Number	What LDPB has done. (All these actions have been done.)	Who has done this action
10 Dec 2013	1	Give any comments about the Health and Wellbeing Strategy priorities for next year (that is, the important things to be done) to Karina - by Friday 10 January.	Everyone
10 Dec 2013	2	Give feedback to Molly on the areas identified for their subgroups in the 'How Are We Doing?' event draft report - by 20 December 2013.	Subgroup Chairs
10 Dec 2013	3	Arrange for the Autism Action Plan to be reviewed and made to happen.	Temmy and Chris
10 Dec 2013	4	Support Giulia Capitelli, if she wishes, to talk with the organisation where she volunteers on Tuesdays.	People's Choice
10 Dec 2013	5	Send to the Board the Barnet 'Stocktake' on progress made in response to Winterbourne View.	Karina
10 Dec 2013	6	Send to the Board the report on the confidential enquiry into premature deaths of people with learning disabilities.	Molly
25 June 2013	7	Do a letter to Barnet Council Street Scene about disabled parking at Vale Drive (Temmy to help draft the letter).	LD Parliament
25 June 2013	8	Circulate notes of the complex needs workshop.	Molly
12 March 2013	9	Arrange for the Carers Sub Group to suggest a new family carer member of the Board.	Ray