Appendix C – Process document

Expression of Interest form Received. Recorded on register and acknowledged Working Group convened with subject matter experts from Legal, Procurement, Human Resources, Equalities and Finance. Expression of Interest and supporting documentation discussed in accordance with the commissioning register, statutory guidance and Barnet's internal guidance.

Initial decision made.

Community Group, Resident, Voluntary Organisation or staff group

Expression of Interest recorded on register

Presented to Service Director, Assistant Chief Executive and relevant Portfolio Holders. Delegated Powers Report drafted and circulated for approval. Final decision made: accept, reject or modify.

Maximum 120 day timeframe

