

**DEVELOPMENT & REGULATORY SERVICES
HIGHWAYS SERVICE
TRAFFIC & DEVELOPMENT SECTION**

**APPLICATION TO CONSTRUCT VEHICULAR ACCESSES ON THE PUBLIC
HIGHWAY FOR NEW DEVELOPMENTS AND ASSOCIATED HIGHWAY
REINSTATEMENTS UNDER SECTION 184 OF THE HIGHWAYS ACT 1980**

- NOTES -

- A. Before completing this form, please read the attached guidance notes for vehicle crossovers & highway accesses for new developments requiring highways authority approval which outlines the specifications, general procedures and requirements.**
- B. The applicant is requested to complete this form in BLOCK CAPITALS, Sign it and send it with relevant requested details to the address shown on page 4.**
- C. Please note that vehicle crossings and any associated highway works on the public highway will ONLY be carried out by the Council’s approved term contractors.**

1. DETAILS OF APPLICANT / DEVELOPER / AGENT:

Name of Registered Company:

Address:

.....

..... Post Code:

Contact Name:

Telephone No’s including Mobiles:

Email address:

2. SITE LOCATION:

Scheme Name:

Site Address:

.....

Details of Application

	Heavy duty Crossovers	Standard Vehicle Crossover	Temporary crossovers	Redundant Crossovers to be reinstated
Number(s) required				

Proposed Start Date for the Development:

Expected Completion Date for the Development:

Required Date of commencement of Crossover / Highway Works:
(By the Council's Term Contractor – Please ensure that you allow a minimum of twelve weeks between on-site completion and your official handover date)

3. DETAILS OF PLANNING APPLICATION:

Planning Reference Number: Date of Approval:

Relevant Approved Drawing No's: *(i.e. highways, drainage, etc)*

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4. DETAILS OF MAIN CONTRACTOR:

Name of Registered Company:

Address:

..... Post code:

Daytime Tel number: Out of Hours Tel No:

Site Contact Name: Site Phone No:

Mobile Number:

5. ADDITIONAL REQUIREMENTS FOR THE PUBLIC HIGHWAY DURING CONSTRUCTION:

Road Closure	Y	N
Suspended Parking Bays	Y	N
Temporary waiting Restrictions	Y	N
Material Licenses	Y	N
Skip Licenses	Y	N
Hoarding Licenses	Y	N
Protection of street tree	Y	N
Lighting column	Y	N
Other	Y	N

(Circle above as required)

Other, give details

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6. CHECKLIST:

a) Technical Approval Fees (Currently £2,881.00 per access created or removed – Refer to note 8 of Section B of the Guidance Notes)	
b) Highway Works Payment / Bond	
c) Copy of contractors Public Liability Insurance	
d) Copy of Planning Consent (Refer to note 3)	
e) Site external layout drawings	
f) Developer / Client details	
g) Photographic Condition Survey (Refer to note 17 of Section B of Guidance Notes)	
h) Trial Hole Data for existing services across new accesses (Refer to note 18 of Section B of the Guidance Notes)	

7. DECLARATION BY THE APPLICANT

I confirm that the foregoing details are correct and acknowledge that the works referred to above will be designed in accordance with the requirements of the attached guidance notes, specifications, general procedures, and conditions which I accept. I also enclose the appropriate fees detailed above. In the event of this application being approved I undertake to bear the cost of any alteration to statutory undertaker apparatus, street furniture, lighting columns and trees on the public highway.

Signature: Block Capitals:

Position in company: Date:

NOTE: THE COUNCIL RESERVES THE RIGHT TO REFUSE ANY APPLICATION WHERE THIS FORM HAS NOT BEEN COMPLETED IN FULL OR WHERE THE APPLICANT HAS NOT PROVIDED THE REQUIRED INFORMATION IN ACCORDANCE WITH THE ATTACHED GUIDANCE NOTES.

PLEASE RETURN THE COMPLETED APPLICATION FORM TO:

**London Borough of Barnet
Development Regulatory Services
Highways Service
Traffic & Development Section
11th Floor -Barnet House
1255 High Road Whetstone
London N20 0EJ**